

Appendices

E.K. MAARUGU
DISTRICT COMMISSIONER'S OFFICE
P.O. BOX 10
MAGU

15 Septemba,2003

The Director,
Ihushi Jitegemee Youth Training Centre
Bujashi Ward
MAGU DISTRICT

RE: LETTER OF INTRODUCTION

I am glad to introduce myself to you that, I am student with the Open University of Tanzania pursuing a Masters Degree of Science in Community Development.

In the cause of my study I am supposed to work with a local based CBO for a period of 18 months. Starting from September, 2003 up to January,2005.

During that time I will work on any programme, you deem as your priority problem hindering the envisaged outcome. This could be in the domain of a project proposal write up, or project on impact assessment etc.

I will appreciate if your organization would consider my application positively.

Yours faithfully


E.K. Maarugu

PANUA

OFISI YA MKUU
WA CHUO
JITEGEMEE YOUTH CENTRE

S.L.P. 10786

18.9.2003

NO. ELIAS K MAALUU
OFISI YA MKUU WA (W)
S.L.P. 10
MAUU

YAH. BARUA YAKO YA KUTITANIBULISHA
KUFANYA KAZI NA KITUO CHETU.

Somo lililopo hapo jini linahusika.

Barua yako ya tarehe 15.9.2003 nimeipokea.
Kama ulivyomba kufanya kazi ya utafiti na
kituo cha vijana 'Thushi'; mimi ninakukarubisha
uanza kazi hiyo kuanzia upatapo barua hii
Sisi tutakupa ushukiano wa kita ainaana pindi
unapohitaji kusaidiwa.

Ninakulakwa kazi njema

F. Buguba
JITEGEMEE YOUTH CENTRE THUSHI
P.O. Box 10786

Mkuu wa Chuo.
MWANZA

EIGHTEEN MONTH WORK PLAN

PERIOD	PLACE	ACTIVITY	RESPONSIBLE PERSON	REMARKS
08-1sept .2003	Arusha Centre	Instructions about the Assignment	Michael	Given in detail and clearly
SEPT.15 - OCT.30,2003	Magu	1. CBO Identification 2. 1 st Contract 3. Letter writing	Maarugu	PANUA CBO picked
November 1 - 30, 2003	Magu	1. Group discussion 2. Questionnaire making 3. Questionnaire given to Lecturer for assessment	Maarugu	Held 3 meetings questionnair es 2 sets produced No comment so far
December 1 - 30,2003	Magu PANUA CENTRE	Meeting with trainees, Parents/Teachers	Maarugu	Meetings one per each group
January 01 - 31,2004	Magu	1. Questionnaire translation 2. Pre-testing 3. Result analysis	Maarugu	22 interviews done in all
Febr.16- 21,2004	Arusha Centre	1. Reminded about the Assignment 2. Adding another set of questionnaire 3. Pre-testing it	Maarugu	Interviewed 10 parents in pre-testing the questionnair e
March - April 2004	Magu	1. Interviews using questionnaires to cover 6 teachers, 40 trainees and 30 parents	Maarugu Bugubu centre Manager	Exercise continues
May - June	Magu	Data analysis	Maarugu	

KATIBA YA CHAMA CHA PANUA

UTANGULIZI:-

Kwa kutambua unyonge na umaskini katika jamii ya vijijini ambao unatokana na ukosefu wa elimu bora na kutokuwepo na vichochezi vya maendeleo, vile vile kwa kutambua kuharibika kwa mazingira, wanachama wameamua kuanzisha chama hiki ili kusaaidiana na jamii katika eneo litakalohusika bila kujali, umri uwezo rangi na dini ili kuboresha hali ya jamii iliyopo vijijini.

1. JINA LA CHAMA

Jina la Chama litakuwa PANUA ikiwa na maana ya “PANDA MBEGU YA MAENDELEO INUA HALI ZA WAATHIRIKA”.

2. ANWANI NA MAKAO YA CHAMA

Anwani ya chama itakuwa S.L.P. 10012 MWANZA-TANZANIA.

Makao makuu ya chama yatakuwa Mwanza mjini, hata hivyo chama kinaweza kufungua ofisi katika maeneo ya vijijini pale inapoona inafaa ili kuboresha kazi zake.

3. HALI YA CHAMA (STATUS)

Chama hiki ni chama kisicho cha kiserikali, kisiasa wala kidini, na siyo cha kibiashara, chenye nia ya kutekeleza yale yaliyoandikwa katika kifungu no. 4 cha katiba hii, na kitajihusisha na vyama vyenye malengo kama ya chama hiki.

4. MALENGO YA CHAMA

- (a) Kuelimisha jamii kutambua matatizo na jinsi gani inaweza kubuni mbinu za kuyatatua.
- (b) Kuongeza ushirikishwaji wa jamii katika shughuli za maendeleo.
- (c) Kuhimiza uzalishaji bora na kuinua kipato cha jamii
- (d) Kuboresha afya ya jamii.
- (e) Kuongeza mahusiano ya kijinsia, kielimu, kifamilia kwa Vijana.
- (f) Kuhifadhi mazingira

5. **SIFA ZA MWANACHAMA**

- (a) Umri usiopungua miaka 25
- (b) Awe na akili timamu
- (c) Awe na elimu ya msingi na kuendelea
- (d) Awe ni mkazi wa Mwanza

6. **MASHARTI YA KUJIUNGA NA CHAMA**

- (a) Mtu anayetaka kujiunga na Chama atatakiwa kuleta maombi ya maandishi kwa Katibu. Endapo atakubaliwa atatakiwa kulipa fedha ya kiingilio Shs.10,000/=
- (b) Kila mwanachama atalipa Shs.1,000/= Kama ada ya mwezi.

7. **HAKI NA WAJIBU ZA WANACHAMA**

Kila mwanachama atakuwa na haki na wajibu kama ifuatayo:-

- (a) Kuhudhuria mikutano ya Chama
- (b) Kupata taarifa za mikutano na shughuli zinazoendeshwa na Chama.
- (c) Kulipa ada za Chama
- (d) Kushiriki kikamilifu katika shughuli za Chama
- (e) Kushiriki katika kupiga kura na kuchagua viongozi
- (f) Kuchaguliwa katika ngazi mbali mbali za uongozi wa Chama

- (e) Ataweka kumbukumbu za shughuli zote za Chama
- (f) Atakuwa mmoja wa waidhinishaji wa kuchukua pesa kutoka Benki (Bank Signatory)

10.4 MHASIBU

- (a) Atakuwa mshauri mkuu wa Chama kuhusu fedha za Chama
- (b) Atakuwa mtunza vitabu na fedha za Chama katika benki
- (c) Kusimamia utayarishaji wa bajeti ya mwaka au ya dharura katika Chama.
- (d) Atakuwa mmoja wa waidhinishaji wa kuchukua pesa Benki (Bank Signatory)

10.5 KAMATI YA UTENDAJI

Kutakuwepo na kamati ya utendaji ya chama ambayo wahusika watakuwa:-

- (a) Viongozi wote wa chama
- (b) Wanachama watatu watakao chaguliwa na Mkutano Mkuu.

10.6 KAZI ZA KAMATI YA UTENDAJI

- (a) Kupanga mipango ya Chama na shughuli zake.
- (b) Kuratibu shughuli zote zinazoendeshwa na Chama
- (c) Kutayarisha michanganuo ya miradi na makadirio yake
- (d) Kutafuta wafadhili wa kusaidia Chama
- (e) Kufanya shughuli zote ambazo mkutano mkuu utawaagiza kuzifanya.
- (f) Uongozi utakaa madarakani kwa kipindi cha miaka mitatu na watakuwa na haki ya kugombea tena uongozi.

11. MAPATO YA CHAMA

- (a) Mapato ya chama yatakokana na viingilio na ada ya Chama
- (b) Misaada ya wafadhili
- (c) Shughuli za uzalishaji
- (e) Shughuli za uchangishaji

12. AKAUNTI YA BENKI

- (a) Chama kitatunza fedha katika benki na katika account No. 6814027389
- (b) Hakuna pesa itakayotolewa benki bila kuwepo kwa sahihi za Katibu na mhasibu wa chama.

13. MLEZI WA CHAMA

Wanachama katika mkutano mkuu watapendekeza mlezi wa chama.

14. KUVUNJIKA KWA CHAMA

Chama kitakuwa kimevunjika endapo $\frac{1}{2}$ ya wanachama watapiga kura kutoka chama kivunjika katika mkutano maalum ambao utiitishwa kwa ajili hiyo.

**UTAFITI WA MAHITAJI MUHIMU YA JAMII KUFANIKISHA
UENDESHAJI WA CHUO CHA UFUNDI (IHUSHI) PANUA KWA
MASLAHI YA WANACHUO/UMMA**

(A) FOMU YA UDADISI WANAFUNZI

1. Jinsi - Ke Me ☒
2. Umri - mwaka
3. Mwanafunzi wa kituo:ndiyo ☒ hapana
4. Kama ni mwanafunzi taja masomo unayosoma hapa kituoni:-
 - (a) *Useremala*
 - (b) *Kingereza*
 - (c) *BOOK-keeping*
 - (d) *He Sabu*
 - (e) *CIVICS*
 - (f) *EDU*
 - (g) *UASHI*
5. Haya masomo/stadi vinakidhi haja yako ya kusoma hapa chuoni

Ndiyo ☐ Hapana ☒

6. Kama hayakidhi, ni masomo gani zaidi unaona yaongezwe katika mtaala.

- (a) *Ufundi vyuma*
- (b) *Makemia*
- (c) *Udureza*
- (d)
- (d) !

7. Baada ya kuhitimu mafunzo yako unatarajia kuajiriwa Ndiyo ☐ hapana ☒
8. Kama jibu ni ndiyo, unadhani itakuwa rahisi kupata kazi Ndiyo ☐ hapana ☐
9. Kama itakuwa rahisi orodhesha mMashirika/Kampuni zitakazokuajiri:

- (a)
- (b)
- (c)
- (d) !

10. Kama jibu katika suala la (7) ni hapana unaweza kutumia stadi uliyopata kujiajiri mwenyewe kwa kuanzisha biashara yako Ndiyo ☒ Hapana ☐

11. Kama jibu ni ndiyo orodhesha mahitaji (vifaa) muhimu yatakayokuwezesha kuanzisha na kuendesha shughuli zako kwa msingi wa uendelevu.

- (a) *Vifaa vya ujeremata Rama vile*
(b) *Randa, Milimono, Nyundo, Clamp*
(c) *Pataji, Skwea*
(d) *Vifaa vya Ujenzi*

12. Iwapo hupatiwi hivyo vifaa chuoni, unaweza kuvipata kutoka kwa

(a) Wazazi Ndiyo ☐ Hapana ☒

(b) Watu wengine Ndiyo ☐ Hapana ☒

13. Kama huwezi kupata vifaa vya kukuwezesha kuendesha shughuli zako za uzalishaji mali, eleza utakavyoweza kutumia elimu uliyoipata hapa Chuoni.

Iwapo sitapata msaada wowote wakuu wezesha kuitendeleza na shughuli za uzalishaji mali elimbidi niye na utaratibu wa kijiidhoma kwenye kijiji cha mtu binafsi. Sitajiunga na vijana wengine ambao watakuwa na vifaa na baadaye nitakapo pata pesa nilo. Nunda vifaa vyangu na kuweza kuitendelea na kazi yangu mwenyewe.

4

SURVEY FOR COMMUNITY TRAINING NEEDS
C.B.O. MANAGEMENT QUESTIONARE

1. Name of Centre JITEGEMEE YOUTH CENTRE IHUSHI

2. When was it started - year

2000

3. Number of Registration

SD No. 10462

4. No. of staff manning the Centre

12

5. Teaching personnel total

08

6. Sex (teaching staff)

Female

3

Male

5

7. Centre Staff Requirement

8. What is the major objective of the Centre. TO EDUCATE
THE YOUTH AND ADULT.

9. What are the specific objectives. Please list them:-

- (a) TO EDUCATE THE YOUTH IN TECHNICAL SKILLS
- (b) TO EDUCATE THE ADULT
- (c) TO FIGHT AGAINST POVERTY
- (d) TO PROVIDE AGRICULTURE EDUCATION IN GROUPS
- (e) TO MOBILISE WOMEN GROUPS
- (f)

10. Has the major and specific objectives been realized Yes

YES

No

11. If No what are silent obstacles obstructing the achievement of the pre-set objectives:
Please explain.

.....
.....

SURVEY FOR COMMUNITY TRAINING NEEDS

PERSONAL QUESTIONNAIRE TO TRAINEES

1. Male ☐ Female ☐
2. Age
3. Centre Trainee YES ☐ NO ☐
4. If Yes list down the subjects you are studying at this Centre:
- (a)
- (b)
- (c)
- (d)
- (e)
- (f)
5. Are the subjects (courses) provided adequate to your expectations Yes ☐ No ☐
6. If not what extra subjects should be included in the Centre's Curriculum:-
- (a)
- (b)
- (c)
- (d)
7. On completing your course would you like to be employed Yes ☐ No ☐
8. If Yes would it be easy for you to get employment Yes ☐ No ☐
9. List down the Company or Office which you think would give you a job:

.....

.....

PROJECT SITE VISIT CHART

DATE	TIME IN	TIME OUT	CONTACT PERSON
17.09.2003	9.45	10.45	EB E-Buguba
17.10.2003	2.30	09.05	EB E Buguba.
12.11.2003	3.30	04.15	THOMAS NYANDA
16.12.2003	4.00	04.40	EB E Buguba.
12.01.2004	3.15	03.45	THOMAS NYANDA
13.02.2004	3.45	04.15	PILL-I METHEW.
10.03.2004	10.45	12.05	PILL-I METHEW
31.03.2004	03.30	04.10	PILL-I METHEW
14.04.2004	03.00	04.30	THOMAS NYANDA
12.05.2004	03.15	03.30	PILL-I - METHEW
23.06.2004	03.25	03.45	ANTONY - MGRANGA
14.07.2004	03.30	04.05	THOMAS NYANDA
11.08.2004	03.30	03.55	ANTONY - MGRANGA
08.09.2004	04.00	04.25	THOMAS NYANDA
06.10.2004	12.45	04.35	THOMAS NYANDA
27.10.2004	12.45	01.25	PILL-I METHEW
17.11.2004	03.15	03.45	ANTONY - MGRANGA
30.11.2004	03.30	04.05	ANTONY - MGRANGA
14.12.2004	03.30	04.25	THOMAS NYANDA
09.01.2005	10.45	11.35	EB E Buguba.

**COMMENT ON THE PROJECT FINAL PAPER ON “IMPACT ASSESSMENT
FOR IHUSHI JITEGEMEE YOUTH TRAINING CENTRE**

BY E.K. MAARUGU

A: Comments on Design and Presentation:

1. Minor corrections have been suggested on the presentation of the Project title.
2. Table of contents in sections is recommended.
3. Under 1.0.0 the author intends to present “background information” and justification of the Project. “Justification” appears again under 2.0.0 on page 16, this is inconsistency!
4. Presentation of research data and information could be improved by including summaries in table, diagrams, pie charts etc.
5. Mentioned appendices are missing in the report.

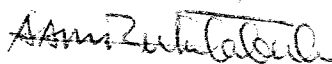
B: Comments on Content

1. Different forms of rural poverty and their levels in the research/project area could be more discussed either under “justification” or “Literature review.” This is because one of the key aims of the youth Centre is to avert existing rural poverty.
2. Are the recommendations on page 46 based on research findings or project success?

C: General Comments

Minor comments have been made under relevant sections throughout the report. You are advised to take note of them.

Wishing you all the best!



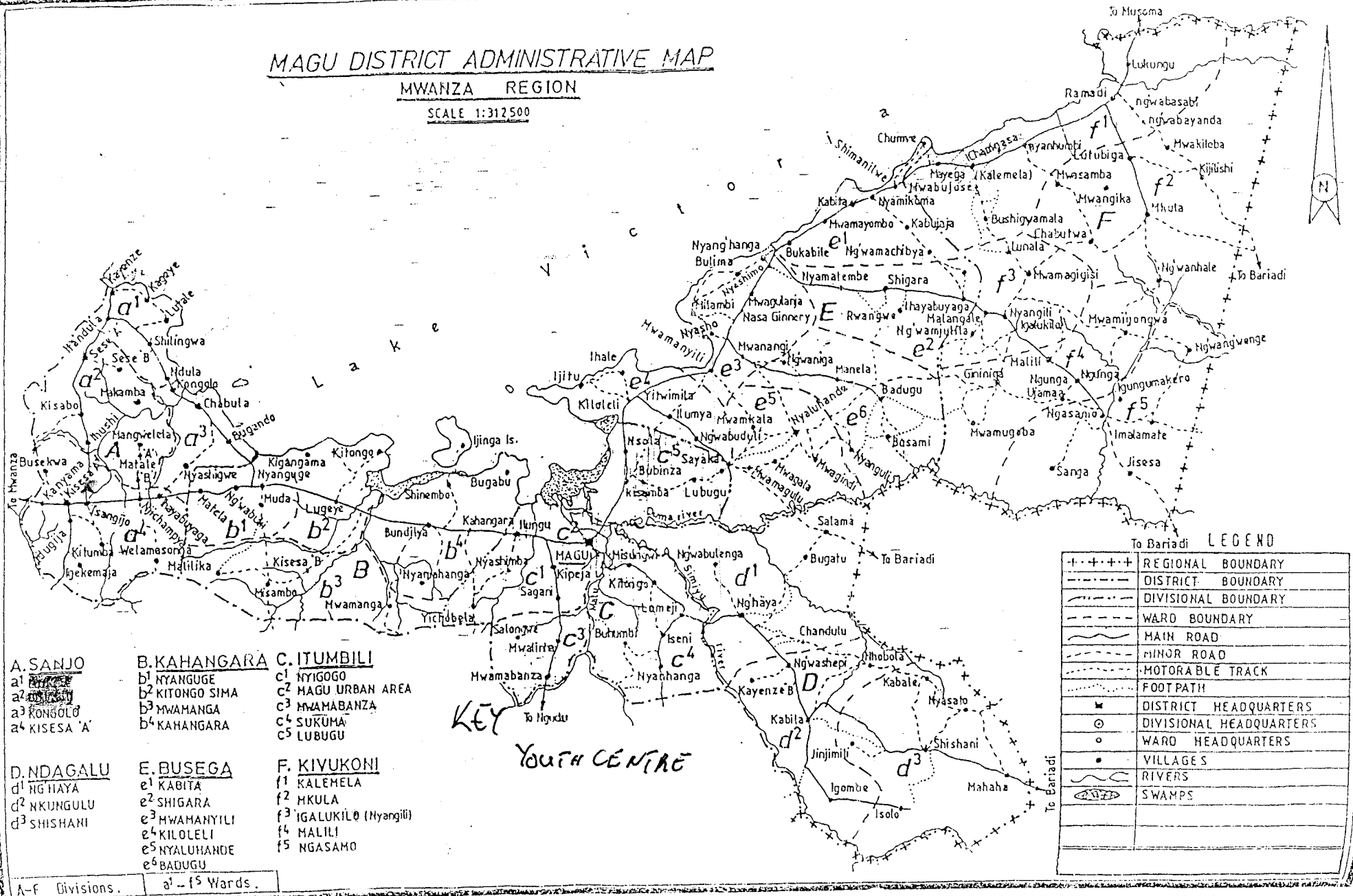
**Dr. A.A. Rukantabula
PROJECT SUPERVISOR**

THE OPEN UNIVERSITY OF TANZANIA
MWANZA REGIONAL CENTRE
P. O. Box 2281
MWANZA.

MAGU DISTRICT ADMINISTRATIVE MAP

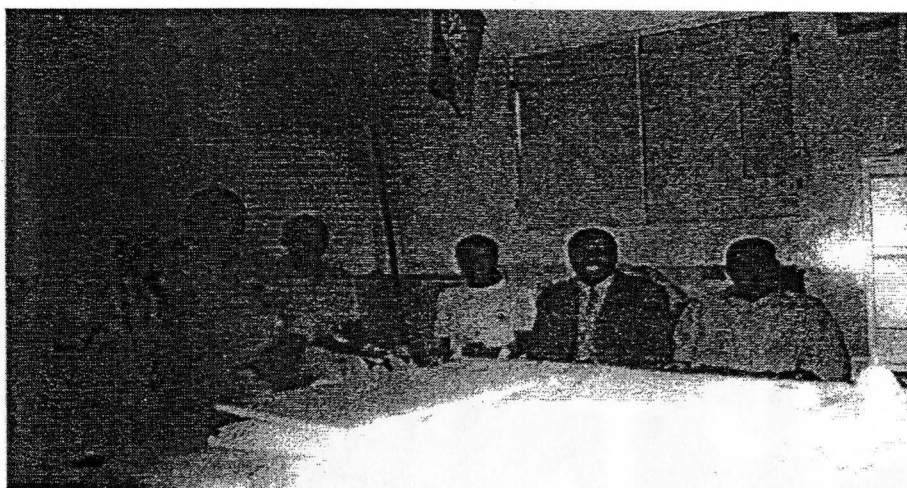
MWANZA REGION

SCALE 1:312500





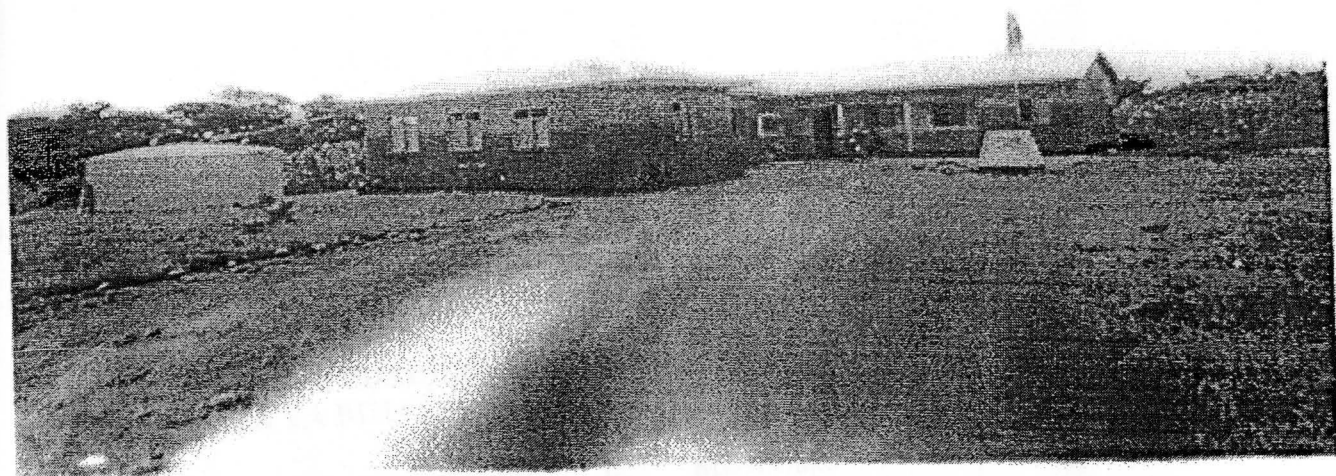
SAWING CLASS



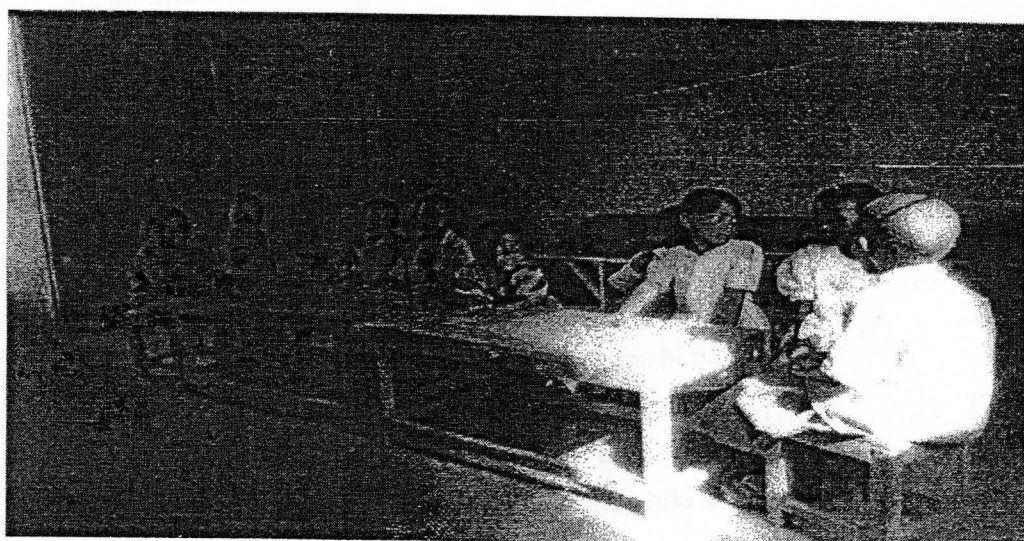
**RESEARCHER E.K MAARUGU HOLDING DISCUSSION
WITH BOARD MEAMBERS**



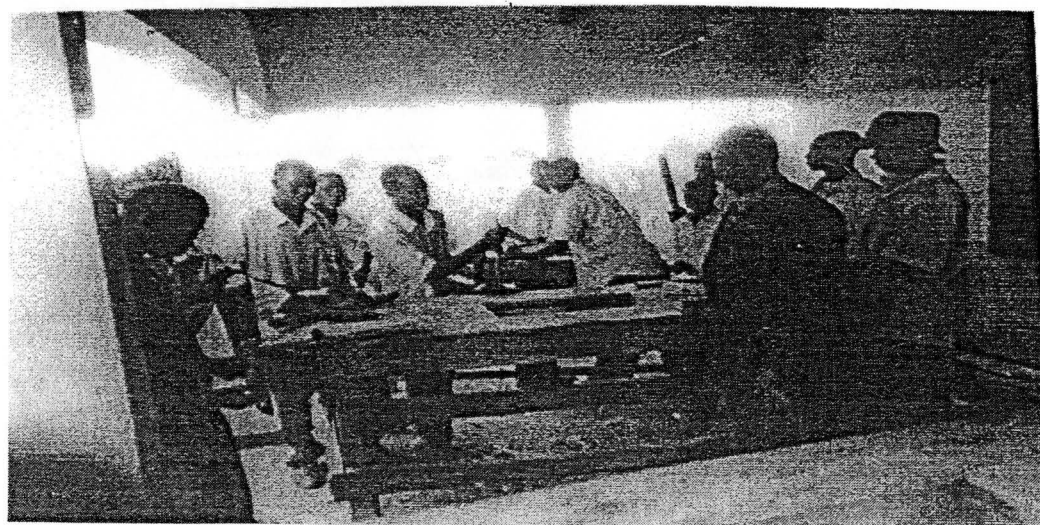
TRAINEES WATERING PLANTS



**IHUSHI JITEGEMEE YOUTH
TRAINING CENTRE FRONT VIEW**



KINDERGARTEN CLASS



CARPENTRY CLASS

3

**UTAFITI WA MAHITAJI YA JAMII KUFANIKISHA UENDESHAJI WA
CHUO CHA UFUNDI IHUSHI – PANUA KWA MASLAHI YA
WANACHUO NA UMMA**

**A. FOMU YA UDADISI – JAMII YA KIJIKI CHA UHUSHI –
KATA YA BUJASHI**

1. Jinsi - Mwanaume ☒ Mwanamke ☐
2. Umri - mwaka
3. Unakaaa wapi taja kijiji IHUSHI-KADISI kata BUJASHI.
4. Je, umewahi kusikia chochote kuhusu Chuo cha Ufundi Ihushi? ¹
Ndiyo ☒ Hapana ☐

5. Kama umewahi kusikia eleza aina ya Mafunzo yanayotolewa hapo Chuoni.

..... USELEMALA, USHONAJI

6. Chuo hicho kinaendeshwa na nani mtaje kwa jina PANUA.

7. Eleza mahusiano yalipo kati ya wanakijiji wa Ihushi na Chuo.

Mazuri ☒ Ndiyo ☐ Hapana ☐

Kama jibu ni ndiyo eleza kwa kifupi uzuri wa Chuo hiki kwa wananchi:

Uzuri wa chuo hiki kwa marufaa ya wananchi
Tumepata mafundi wa kalibu ya wenye bei zuri na Vitu
ndani kame fari cha tunavipata kalibu.

8. Kama jibu kni hapana eleza sababu zinazosababisha kuwepo kwa

(a) Mazingira ya uhasama

.....
.....
.....

(b) Namna ya kuuondoa huo uhasama.

9. Una mtoto ambaye anasoma hapo Chuoni

Ndiyo ☒ Hapana ☐

10. If the answer is No in No. 7, how would you use skills gained in the training to make a useful living establish your own business and be self-employed?

Yes

☐

No

☐

11. In case the answer is Yes, list down your requirement to facilitate your self-employment:

(a)

(b)

(c)

(d)

(e)

12. Does the training Centre provide you with any of the listed tools at the end of the course?

Yes

☐

No

☐

13. If Yes, list down the tools provided by Centre at the Graduation Ceremony

(a)

(b)

(c)

14. In case you are not given any tools how can you obtain them from

Parents

Yes

☐

No

☐

Other sources

Yes

☐

No

☐

15. Failure to getting necessary tools to help you start your own (business) income generating activity, how can you use the gained skills to fight poverty? Please explain.

10. Kama jibu ni ndiyo anasoma Ufundi gani eleza

USHONAJI

11. Matarajio yako baada ya kijana kumaliza mafunzo ni kuajiliwa au kujiajiri

Matarajio yangu ya baadaye baada ya kufuzu
na kumaliza mafunzo ni kumunua vifaa na kujiajiri

12. Kama ni kuajiliwa ~~knani~~ atamwajili na umepanga utaratibu gani.

Mpaka sasa bado sijapata wakumwajiri

13. Kama ni kujiajili, vifaa vya kumuwezesha kujiajili atavipataje eleza kwa kirefu:

~~mpaka~~ mpaka Paka sasa kijana wangu wanga ninatunza kiasi
cha fedha ili imwezeshe kumunua vifaa
hivyo vya ushanaji

14. Iwapo kijana ~~hata~~aweza kupata vifaa vya kumuwezesha kuanzisha mradi wake, atawezaje kuitumia elimu aliyoipata kwa maslahi yake binafsi na kwa maslahi ya familia. Toa maelezo mafupi:

15. Tafadhali naomba nikuulize swali la binafsi. Unakaa nyumba ya aina gani:

Bati na tofali za kuchoma ☒ ikiwa na choo Ndiyo ☒ Hapana ☐

Nyasi na tofali za kuchoma ☐ ikiwa na choo Ndiyo ☐ Hapana ☐

Bati na tofali zisizochomwa ☐

Nyasi tofali zisizochomwa ☐

16. Kwenye kitongoji chako ni Wazazi wangapi ambao wana-watoto wanaofanya kazi.

Taja idadi

10

17. Wazazi ambao watoto wao wanafanya kazi ni wangapi wanaokaa kwenye nyumba za nyasi.

3