APPENDICES:

Appendix 1: Letter of introduction

HALLU Salustin, Nicolaus,
C/o Open University of Tanzania
P.O. Box 23409
Dar Es Salaam
2/10/2005.

Executive Chairman
HIMAKA
P.O.BOX 264,
KARATU.

Dear sir.

RE: Request of working with your organization to conduct CED project in environmental conservation.

Please refer to the above heading, and my prior information to your organization regarding performance evaluation of community based environmental conservation concerns.

I am a student at the Southern New Hampshire University (SNHU) which is in collaboration with the Open University of Tanzania (OUT), I am studying for Masters of science degree in Community Economic Development (Msc CED). In the training program we are required to be attaché with a CBO/ NGO do a project in as a partial fulfillment of the course.

I am therefore calling for your acceptance and cooperation to do environmental conservation activities with your NGO, especially on performance evaluation of community based environmental conservation projects in three villages Tloma, Ayalabe and Rhotia Kati.

Sincerely yours,

Salustin Hallu.
APPENDICES:

Appendix 1: Letter of introduction/ acceptance

HIFADHI MAZINGIRA KARATU – HIMAKA

MWENYEKITI MTENDAJI
S.L.P 267
KARATU
10/11/2005

Kumb. Na. NGOR/HMK/D/1/18

BW. S.N. HALLU
S.L.P. 1
NGORONGORO

YAH: OMBI LA KUJISHIRIKISHA NA ASASI YETU

Rejea somo hapa juu, pia barua yako ya tarehe 2/10/2005 kuhusu kushirikiana na sisi katika shughuli za uhifadhi wa mazingira na maendeleo ya jamii pia kama sehemu ya masomo yako. Tunapenda kukuarifu kuwa ombi lako tumelikubali, hivyo tunakuaribisha ushirikiane nasi katika kuendeleza miradi ya uhifadhi wa mazingira, kupima matokeo na ufuatiliajia kwa ujumla.

Asasi yetu inajishughulisha na yafuataayo

- Uhifadhi wa mazingira hasa vijiji vinavyopakana na msitu wa nyanda za juu kaskazini
- Kuanzisha kamati za uhifadhi wa mazingira vijijini
- Kueneza taaluma ya matofali ya kukandamiza na majiko sanifu
- Uhamashishaji wa afya hasa juu ya kudhibiti maambukizi ya UKIMWI
- Masuala ya watoto yatima na upatikanaji wa chakula

Hivyo kama sehemu ya masomo yako pia itakuwa mafanikio kwa assasi yetu. Karibu sana

Wako,

A. SONGAY

MWENYEKITI MTENDAJI
Appendix 2: HIMAKA Organizational chart

- BOARD OF DIRECTORS
- SECRETARY GENERAL
- EXECUTIVE COMMITTEE
- EXECUTIVE CHAIRMAN
- ENVIRONMENTAL CONSERVATION UNIT
- MANAGEMENT
- COMMUNITY UNIT
- FINANCE UNIT
- COMMUNITY GROUPS
Appendix 3: Questionnaires

COMMUNITY SURVEY TOOLS

TOOL NO: 1

HOUSEHOLD QUESTIONNAIRE

FOR PERFORMANCE EVALUATION OF COMMUNITY BASED
ENVIRONMENTAL CONSERVATION PROJECTS

A. Background data

1. Respondents number

2. Environment conservation Project name

3. Number of implementers

4. Location

B. Personal data

Sex

(i) Male

(ii) Female

2. Age

Between.

18 to 34

35 to 59

60 Above

3. Residence

Urban

Rural

4 Marital statuses

Married

Single

Widowed

Divorced
5. **Family size (People) #**
   (i) 0-1 1
   (ii) 2-3 2
   (iii) 4-5 3
   (v) 6-7 4
   Above 8 5

6. **Level of education**
   (i) Informal Education 1
   (ii) Primary Education 2
   (iii) Vocational and secondary education 3
   (iv) Higher Education 5

C. **Social Economic Data**

1. **Occupation**
   (i) Farmer 1
   (ii) Business 2
   (iii) Civil servant (wage employment). 3

2. **What other economic activities do you undertake?**
   (i.) Livestock 1
   (ii) Agriculture 2
   (iii) Business 3

3. **What is your average income per month (Tshs)**
   
   < 30,000 1
   31,000-60,000 2
   61,000-90,000 3
   91,000-121,000 4
   Above 122,000 5
Cost of materials 2
Labor costs 3
All the above 4

Achievement of No of people / household

7. Can you describe the organization (Leadership) structure of the system supervising the environmental conservation program?
Yes 1
No 2

8. If yes what is the structure of the organization you know?
Village council 1
Ngo 2
Local government structure 3

9. Do you have any knowledge about a means to improve environment?
Yes 1
No 2

10. If yes what attempt /measure are you taking to improve environment.
Tree planting 1
Use of improved stoves 2
Use of soil cement bricks 3

11. Do you have any information about environmental profile of this area?
YES 1
NO 2

13. Do you monitor the performance of the environmental conservation project?
Yes 1
No 2
If yes how (explain briefly)…….
14. Who monitors the performances of your project?
   Village leaders  1
   Extension workers  2
   NGO leaders  3
   Others (Specify)  4

15. How do you evaluate the performance of your conservation project

16. What are the main tools used in monitoring and evaluation

17. What are the main sources of your capital in to run out environmental conservation?
   Project.
   Self contribution  1
   Loan from credit organization  2
   Grants from international NGOS  3
   Credits from the government  4
   Other sources  5

18. Have you ever received grant from any other organization.
   Yes  1
   No  2

19. If yes how was the grant utilized

20. Have you ever received grant from any other organization.

21. If yes how was the grant utilized

22. What do you think about monitoring and evaluation system of your organization?
   Very efficient  1
   Efficient  2
   Inefficient  3
23. What can you comment about the performance of your environmental conservation project?

- Very good 1
- Good 2
- Poor 3

24. Give an explanation on your response for Q 23 above

...........................................................................................................

25. What can you say about sustainability of the environmental conservation project?

- Very high 1
- High 2
- Low 3
- Very low 4

26. What are reasons for answer of question 25?

27. Give your general comments on the organization and sustainability Parameters of

- Environmental Conservation Project being, Peoples Based Organization (PBOs).

..................................................................................................................................
SPECIFIC QUESTIONS ABOUT COMMUNITY BASED ENVIRONMENTAL PROJECTS.

(A) Contour Farming
1. Do you practice contour farming?
   Yes 1
   No  2

2. If yes how many Meters of contours demonstrated
   Less than 100 meters 1
   100Meters to 300 meters 2
   301 Meters to 500 meters 3
   500 Meters and above 4

3. How many household practice contour farming in the village?
   Less than 20 people 1
   21 people to 40 people 2
   41 people to 50 people 3
   More than 51 people 4

4. How communities respond about contour farming
   Very positive 1
   Positive  2
   Negative  3

C. livestock keeping
C. 1. What type of livestock keeping do you practice?
   Free range 1
   Zero Grazing 2

C.2. If is free range, how many cattle do you have
   Less than 10 cattle 1
   11 to 20 cattle 2
   21 to 30 cattle 3
31 to 40 cattle 4
More than 40 cattle 5

C.3. What are the problems associated with free range?
- Inadequate pasture 1
- Inadequate water 2
- Inadequate veterinary service 3
- Environmental Problems 4
- All the above 5

C.4 What benefits you have from free range
- Very good 1
- Good 2
- Poor 3

ZERO GRAZING

C.5. How many household practice zero grazing in your area/village
- 10 to 30 households 1
- 31 to 50 households 2
- Above 51 households 3

C.6. What is performance trend of zero grazing
- Very good 1
- Good 2
- Poor 3

C.7. What benefit is derived from zero Grazing
- Improved income 1
- Conservation 2
- Nutrition 3
D. TREE PLANTING

D.1. Do you plant trees
Yes 1
No 2

D.2. If yes how many trees you planted in your wood load in the past 3-5 years.

- Less than 50 trees 1
- 51 to 101 trees 2
- 102 to 152 trees 3
- 202 and above 4

D.3. do you face shortage of trees for domestic use
Yes 1
No 2

D.4. if yes where do you obtain firewood / logs and polls

- Around home 1
- From shamba 2
- From village wood lot 3
- From national forest 4

E. SOIL COMPACT BRICKS AGAINST BURNING BRICKS

E. 1. Have you ever heard about soil cement blocks?
Yes 1
No 2

E. 2 From the practice of soil cement blocks what are limitations

- Financial 1
- Technology 2
- Capacity 3
E. 3 What is the community acceptance level about of the soil block in construction

- Very good 1
- Good 2
- Poor 3
- I don’t know 4

F. Use if improved stoves

F.1. Do you use improved stoves at your home

- Yes 1
- No 2

F.2 if yes since when

- Less than a year 1
- More than three years ago 2
- More than five years ago 3

Thank you very much for your cooperation.
PART TWO

QUESTIONNAIRE FOR EXTENSION STAFFS / NCAA / KDC / HIMAKA.

A. BACKGROUND DATA
1. Respondent number ..................
2. Organization name..................
3. Location............................

B. Personal data (Coding as in part 1)
1. Sex .............
2. Age .........................
3. Marital status ---------------
4. Level of education ...........
5. Designation .................
6. Working experience ------years

C. HIMAKA (NGO) data
1. Is your organization registered?
   Yes 1
   NO 2

2. What activities related to environmental conservation are done by your organization?
   • ........................................
   • ........................................
   • ........................................

3. How do you involve communities in performing conservation activities .................?

4. How many meeting(s) in a year you hold to evaluate your activities.
   Once 1
   Twice 2
   Thrice 3

5. How many improved saving stoves made in the village ..................
6. What is the respond of the community when introducing conservation education?
   - Very good: 1
   - Good: 2
   - Poor: 3

7. How many household practices zero grazing in at least three villages?
   - Village 1: 
   - Village 2: 
   - Village 3: 

8. What are the environmental problems experienced from free range grazing?

9. How do you balance tree planting in the area?
   - Are there tree nurseries:
     - Established: yes, how many: 

10. Are you aware about improved stoves?
    - 01. Yes: 1
    - 02. No: 2
    If yes how did you know?

11. Have heard about interlocking bricks
    - Yes: 1
    - No: 2

12. If yes what is the acceptance rate of the communities in the use of interlocking bricks?
    - High: 1
    - Moderate: 2
    - Low: 3

13. What system of cropping do you use?
    - Intercropping: 1
Crop rotation. 2

14. Did you introduce agro forestry?
   Yes 1
   No 2
15 If yes since when.
16 Have you introduced contour farming in reducing soil erosion?
   Yes 1
   No 2
   If yes since when?
17 What is the communities’ response toward contour farming?

18. What are the communities doing in protecting the resource of the conservation area?
   ........................................................................................................
19 What is the level of environmental degradation in this area ........................................
   ........................................................................................................
20. What are the limitations/ problems faced by the communities in protecting resource depletion in the conservation area?

Thank you, for your cooperation.
Title: Performance evaluation of community based environmental conservation projects.

The case study of Three Villages, in Karatu district.

By Hallu Salustin.
CED Student 2007.

2. Abstract
Many Institutions including NGO's and CBOs have carried out various initiatives in environmental conservation.

But very little have been achieved.

- What has been witnessed now, is the continues reduction of natural sources, in different places.

Abstract Cont.........
- The depletion or degradation of environmental resources, is becoming serious in rural areas.

- Human activities conflicting with environmental conservation have been perpetuating, now and then.

3. Executive summary.
- Decentralization in the management of Natural resources upon which local communities depend, have not give these communities effective say over the use of natural resources.
Executive summary Cont. . . .
- Many problems have been experienced by the communities due to environmental degradation such as inadequate water supply, low yield production, drought, and wind climate.
- Proper training and information could not lead into improved physical quality of the life of the rural people.

4. BACKGROUND OF THE NGO
Name- Hifadhi Mazingira Karatu (HIMAKA).
Meaning Environmental Conservation in Karatu.
Established in 1996.

BACKGROUND OF THE NGO Cont. . . .
Major concerns of the NGO: - Awareness raising about environmental conservation including land reconstruction, and natural vegetation rehabilitation.
Stakeholders having related roles, with the NGO are NCAA, KDC, MBK, TAF, MESO and KDA.

5. PROBLEM STATEMENT / IDENTIFICATION
- People in the rural areas depend mostly in natural resources, for their daily living, and survival.
- But there is no balance between utilization of natural resource and the community needs.
- Natural resources are rapidly diminishing due to growing of human populations and
PROBLEM STATEMENT / IDENTIFICATION Cont........

-Lack of appropriate technology and relevant information lead the community fail to strike the balance between natural resources and their activities.

-This situation convinced the researcher to look in the performance evaluation of community based environmental conservation projects implemented so far.

6. LITERATURE REVIEW.

6. (a) Theoretical Literature review.

-Various studies stated that, between 300,000 and 400,000 hectares of land are cleared each year in the country, and only 20 hectares are afforested each year.

-96% of the total energy consumed in Tanzania is wood fuel in term of fuel wood and charcoal (URT, Nat forest program 2001 Nov).

6(b) Empirical literature Review.

1. The survey done during making the General Management plan (GMP), of Ngorongoro conservation Area, (1996) in adjacent villages (including Karatu) revealed that:

- There is continuous extension of human activities which threaten the environment, such as extension of unplanned land uses for agriculture, livestock etc.

LITERATURE REVIEW.

Theoretical Literature review. Cont....

-Balancing the pressing needs of the present generation, with the needs of the future generations is huge task, and require adequate political priorities and resources. Poverty, is one of the contributing factors to the forest cover decline, currently taking place at an estimated rate of 130,000 – 500,000 hectares per annum. (URT 2001).
Empirical literature Review  
Cont.......  
The conservation initiatives made so far doesn't yielded adequate outputs.  
2. The survey done by Mbulu rural development program (MRDP) (1997) envisaged out that, there are still severe environmental problems in Karatu, Area, where more than 70% of the rural are is degraded.

6 (c) Policy literature Review  
The millennium Development goal, has clearly addressed environmental conservation, for sustainable development by emphasizing, integration of the principles of sustainable development, in to the countries policies and programs reverse low environmental resources (Human development report 2003).

Policy literature Review Cont.......  
-EIA was formed to evaluate processes, which tries to establish weather a proposed activity, or set of activities will have significant impact in the environment.  
-A national environmental action plan was produced in 1994 and then adopted in 1997 however despite this strong policy frame work is a challenge for Tanzania to reverse the loss of its environmental resources, unless significant progress is made in reduction of poverty levels

Policy literature Review Cont.......  
*(MDC-URT 2002, 41). The National Strategy for growth and reduction of poverty (MKUKUTA) stated poor people relied on Natural Resources. Government through community involvement will reduce vulnerability to the Environmental Risks through controlling soil erosion Desertification and Environmental pollution*
7. STUDY OBJECTIVES AND METHODOLOGY

- To explore the main factors lead into environmental degradation and pollution in Karatu.
- To find out the level of awareness and participation among community members towards environmental conservation.

STUDY OBJECTIVES AND METHODOLOGY Cont........

- To explore the major means of livelihood of the people in Karatu.
- To recommend and implement measures for improving environment conservation in the study area.

8. Methods

The research used PRA tools together various information's. These include semi – structured interview, mapping, transect walk, and observation.

9. Research Questions

1. Do lack of education and community participation contributed to environmental degradation?
2. Do level of income affect the environmental conservation in study area?
3. Do lack of appropriate technology contribute to the environmental degradation in Karatu?
10. Significant of the study
1. To assess the performance level of the community based environmental conservation projects.
2. Extract input required for the existing efforts of improving environmental conservation.
3. As a partial fulfillment for the Msc in community Economic Development.

11. Findings from the studies
-Lack of Education and Relevant skills, contributed to environmental degradation, it was found that more than 60% of the people in the study area have little know how about environmental conservation.

11. Findings from the studies Cont......
2. It has been observed that 90% of the people in the Rural areas and trade centers in Karatu opt to use natural resources to meet their demands.
3. It has been found out that, 99% of the people in the rural area and trade centers in Karatu use, forest products as a source of energy.

12 Implementation
During implementation the actual activities were carried out in collaboration with the NGO between Jan – Dec 2006
- Evaluation of environmental projects and implementing the following
- Tree planting Jan, Feb, Oct, Nov, Dec
Contour making Jan, Feb, Mar
Implementation Cont........
Compact Brick making Aug, Sept, Oct, and improved story
Resource used were
- Transport
- Digital Camera
- Hoe, String and Hydra form machine for compact bricks
Total Budget covered the implementation of the above activities is 1,658,000/=.

13. CONCLUSION & RECOMMENDATION
Education and community Participation is Key factor which will contribute to the environmental conservation.
It was observed that lack of these aspects contributed to decline of the forest cover in the study area.

CONCLUSION & RECOMMENDATION Cont........
In order to overcome these problems here are few recommendations.
- Extended PRA to be conducted in the study area, to come up with prevailing problems of environment.

CONCLUSION & RECOMMENDATION Cont........
Environmental conservation plan should start from the grass root, that is community must be empowered to be the initiators of the solution of the problem.
The introduction of appropriate technology should be seriously practiced, at community level.

Thanks for your attention.
APPENDIX 5: Staff job description (HIMAKA)

JOB DESCRIPTION

BOARD OF DIRECTORS
Overall supervision of the NGOs activities

GENERAL MEETING
Discussing programmes and plan of NGO

EXECUTIVE CHAIRMAN
Overall in charge and spokesman of the NGO

SECRETARY GENERAL
Preparation of the NGOs reports periodically

EXECUTIVE COMMITTEE.
Monitoring on going activities of Organization and planning modalities of co-operating with other stakeholders before the approval of the board of directors.

Technical advisor Msc. CED Student.

- Advise on project formulation and implementation
- To assist monitoring and evaluation
- Other technical issues

ENVIRONMENTAL CONSERVATION SECTION
It deals with all environmental conservation issues and Co-operating with other

COMMUNITY DEVELOPMENT SECTION
To liaison between NGO and communities.

FINANCE AND AUDITING SECTION

- Preparing Budget
- Preparing income and Expenditure of the Organization
## APPENDIX 6: PROPOSED BUDGET

<table>
<thead>
<tr>
<th>PROJECT GOAL</th>
<th>ACTIVITIES</th>
<th>ESTIMATED COSTS (Tshs).</th>
</tr>
</thead>
</table>
| Improved stoves   | Awareness raising to 3 villages - Construction of Improved stoves at family level. - Resource mobilization clay soil. | 2 people each village  
2*20 days *3*10,000= 1,200,000/=  
Transportation : fuel = 800,000/=  
Hire vehicle  
100,000/=*20days *3villages  
supervision = 6,000,000/=  
10,000*3people *20days*2=  
1,200,000/=  
Workshop to village council  
30*3=90people  
90*3000/= 270,000/=  
Stationeries and venue 800,000/=  
**SUB TOTAL** 10,270,000/= |
| Enhancing tree planting | Sub activities - Awareness to village councils 30 people  
- Procurement nursery materials  
- Establishing nursery /punches of seedlings each village 4000 Seedlings. | Transportation  
100,000*3days = 300,000/=  
Allowances supervisor  
5 people =10,000*3= 150,000/=  
Village councils 90people*3000/=  
270,000/=  
**Nursery establishment**  
Site preparation 300,000/=  
Soil collection 300,000/=  
Polyether tube and other equipments  
Watering/cans laborers] 1,200,000*3=  
3,600,000  
Distribution of seedling and purchase 3,000,000  
**Transportation**  
150,000*3villages*10days =4,500,000  
**Follow up & supervision**  
4 people *10,000*20days= 800,000  
Stationeries and venue 1,200,000  
**SUB TOTAL** 14,420,000 |
| Contour Management | Awareness raising to village Governments - site/farms visiting - Implementation/contour formations. | Village councils for 3villages  
@ 30*3000/= 270,000  
Practical demonstrations  
Transport 150,000*3 villages *20days= 3,000,000  
Resource persons  
2 people *10,000*3villages*20days= |
<p>| | | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Zero grazing</strong></td>
<td><strong>Awareness raising to village councils</strong></td>
<td><strong>SUB TOTAL 9,770,000/=</strong></td>
</tr>
<tr>
<td></td>
<td>Purchase of contour making equipments</td>
<td>1,200,000</td>
</tr>
<tr>
<td></td>
<td>10,000×20days ×4people= 800,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stationeris and venue and contingences</td>
<td>1,500,000</td>
</tr>
<tr>
<td></td>
<td><strong>SUB TOTAL</strong></td>
<td><strong>9,770,000/=</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Zero grazing Awareness raising to village councils</strong></td>
<td><strong>1,500,000/==</strong></td>
</tr>
<tr>
<td></td>
<td>Allowances (meal) to village councils</td>
<td>270,000/=</td>
</tr>
<tr>
<td></td>
<td>3 villages ×30people ×300/= 270,000/=</td>
<td></td>
</tr>
<tr>
<td></td>
<td>House hold visits/ pasture analysis</td>
<td>2,000,000/=</td>
</tr>
<tr>
<td></td>
<td>Transports 150,000×3v villages ×2days =</td>
<td>900,000/=</td>
</tr>
<tr>
<td></td>
<td>Resources persons allowances</td>
<td>1,000,000/=</td>
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<tr>
<td></td>
<td>5×10,000×20= 1,000,000/=</td>
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<tr>
<td></td>
<td>Purchase of 10 heifers in each village</td>
<td>12,000,000/=</td>
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<td>10×400,000×3 = 12,000,000/=</td>
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<tr>
<td></td>
<td>Transportation and supervision</td>
<td>1,000,000/=</td>
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<tr>
<td></td>
<td>Stationeris and venue and contingences</td>
<td>1,500,000/=</td>
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<tr>
<td></td>
<td><strong>SUB TOTAL</strong></td>
<td>**18,670,000/=</td>
</tr>
<tr>
<td><strong>Pressing(Inter locking /soil compacted) bricks technology</strong></td>
<td><strong>Awareness raising to communities</strong></td>
<td><strong>SUB TOTAL 11,500,000/=</strong></td>
</tr>
<tr>
<td></td>
<td>Village councils</td>
<td></td>
</tr>
<tr>
<td></td>
<td>30people ×300×3days = 270,000/=</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NB: HYDRAFORM machine was already purchased by NCAA.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Material collection soil 600,000/=</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cement for demonstrations</td>
<td>330,000/=</td>
</tr>
<tr>
<td></td>
<td>10 bags ×3 villages ×11,000 = 330,000/</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Transportation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>150,000×10days ×3 villages=4,500,000/</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Allowance for supervision and follow up</td>
<td>300,000/=</td>
</tr>
<tr>
<td></td>
<td>1 motor cycle for follow up. 4,000,000/</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stationeris and venue and contingences</td>
<td>1,500,000/=</td>
</tr>
<tr>
<td></td>
<td><strong>SUB TOTAL</strong></td>
<td>**11,500,000/=</td>
</tr>
<tr>
<td></td>
<td><strong>GRAND TOTAL</strong></td>
<td>**64,630,000/=</td>
</tr>
</tbody>
</table>
# Appendix 7: Project work plan 2005-06. in the study area

**HIFADHI MAZINGIRA KARATU (HIMAKA)**

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY</th>
<th>RESPONSIBLE PERSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.10.2005</td>
<td>Initial contact First visit to the NGO</td>
<td>Researcher NGO Leaders</td>
</tr>
<tr>
<td>5.10.2005</td>
<td>Sending of introductory letter for request to participate in the NGO</td>
<td>Researcher /NGO leaders</td>
</tr>
<tr>
<td>8.10.2005</td>
<td>Visit the NGO for collecting the reply of the request letters</td>
<td>Researcher</td>
</tr>
<tr>
<td>14.10.2005</td>
<td>Understand the community collecting of HIMAKA and community believe report</td>
<td>Researcher</td>
</tr>
<tr>
<td>25.10.2005</td>
<td>Over view of CBO program and activity</td>
<td>Researcher /NGO leaders</td>
</tr>
<tr>
<td>6.11.2005</td>
<td>Community profile</td>
<td>Researcher / Residents</td>
</tr>
<tr>
<td>8.11.2005</td>
<td>Collecting NGO constitution and other community document</td>
<td>Researcher / NGO secretary</td>
</tr>
<tr>
<td>12.12.2005</td>
<td>Information collecting needs assessments interview and observation</td>
<td>Researcher, Residents and CBO leaders</td>
</tr>
<tr>
<td>18.12.2005</td>
<td>Data collection Attending community general meeting as a guest</td>
<td>Researcher, Resident and NGO leaders</td>
</tr>
<tr>
<td>2.1.2006</td>
<td>Search for literature on HIMAKA and environmental conservation activity</td>
<td>Researcher</td>
</tr>
<tr>
<td>8.1.2006</td>
<td>Preparing questions for the community members and leaders</td>
<td>Researcher</td>
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<tr>
<td>10.1.2006</td>
<td>Meeting with NGO environmental group for discussion on plan and progress for environmental conservation.</td>
<td>Researcher, focus group</td>
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<td>14.1.2006</td>
<td>Meeting with the area local government leader discussing on</td>
<td>Researcher, local government leaders and NGO leaders.</td>
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<tr>
<td>Date</td>
<td>Activity</td>
<td>Participants</td>
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<td>25.1.2006</td>
<td>Administering questionnaire</td>
<td>Researcher, residents and leaders</td>
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<td>28.1.2006</td>
<td>Administering questionnaire</td>
<td>Researcher, residents and leaders</td>
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<td>Interview with the ward executive secretary on the environmental</td>
<td>Researcher, Ganako ward, executive officer</td>
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<td>Researcher</td>
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<td>Researcher</td>
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<td>18.2-21.2.2006</td>
<td>Visiting Tloma, Ayalabe, and Rhotia communities for observation of destructed/un conserved environment</td>
<td>Researcher</td>
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<td>1.3.2006</td>
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<td>Researcher, focus group</td>
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<td>6.3.2006</td>
<td>Interviewing the Karatu District council official dealing with environmental conservation</td>
<td>Researcher, Forester, Agro vet Officer</td>
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<td>10.3.2006</td>
<td>Interviewing the group of tree planting TAF, MBK</td>
<td>Researcher, NGO leaders</td>
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<td>14.4.2006</td>
<td>Interpretation of the analyzed data</td>
<td>Researcher</td>
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<td>5.6.2006</td>
<td>Visiting success full community environmental conservation projects</td>
<td>Researcher, focus groups, NGO leaders</td>
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<td>8.7.2006</td>
<td>Discussion with the NGO environmental group on best practices of</td>
<td>Researcher, focus group</td>
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<td>Meeting with the community for</td>
<td>Researcher, local government leaders</td>
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<tr>
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<td>Activity Description</td>
<td>Participants</td>
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<td>25.8-30.8.2006</td>
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<td>Researcher</td>
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<td>28.9.06</td>
<td>Discussion the proposal with the focus group</td>
<td>Researcher, focus group</td>
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<td>4.10.2006</td>
<td>Discussing the proposal with the NGO leaders</td>
<td>Researcher, focus group and NGO leaders</td>
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Appendix 8: Photos for various environmental conservation programmes