Figure I. ACDI's Organization Chart
Three Pyramids Head Plans  
Computer Training for Youths

By Patricia L. Collins 
Of the Regional Staff

FITCHBURG — A region-wide youth service that will offer computer training, a computerized youth employment program and a structured recreation program was unveiled by Adrian L. Ford, director of Three Pyramids Inc.

At a press conference at the Three Pyramids center on Day Street yesterday, Ford and representatives of several community service organizations said there is a crying need for youth services in this region. Dorothy Proctor of Three Pyramids Comprehensive Family Services said she has already identified about 150 youngsters who have come into contact with her program and who could benefit from the new service.

The new program, which Ford said is being coordinated with many existing community organizations, will be funded through a United Way grant and other private donations, and hopefully boosted through a 3-to-1 match from state Department of Social Services money. He said that the state funding is not definite, but the program has been given a high priority rating for the fiscal 1984 budget, which begins July 1.

With or without the state funding, the computer program should get off the ground around August, he said.

Working With Digital

Three Pyramids has been working with the Digital Equipment Corp. to develop the computer training program, which will include word processing, computer operation and programming.

The United Way has given Three Pyramids $15,000; Digital has given the organization a $5,000 grant; and General Electric has given it $1,500.

Ford said Three Pyramids is still looking for additional private donations which it could use in the 3-to-1 state public/private partnership matching process.

Allen Rome, president of the United Way, said that agency has worked with Three Pyramids for three or four years in trying to pull this program together. "Hopefully, we'll be able to give even greater assistance in the future... this has been long overdue," he said.

Projected Budget

The full program carries a projected budget of $144,000, but Ford said each component is separate and any can be implemented or delayed, depending on the money available. The first priority, though, is the computer program, he said.

An important aspect of the program planning, Ford said, is that it's designed to cross racial, cultural and social lines. "White and black children need to begin, in a more structured way, to work together in this community. This program is not just for those in the lower social strata," he said. The hope is that youths in the 10 to 21 age group will be given an opportunity in which those of various social and ethnic backgrounds can "mix" in a positive atmosphere.

And, he said, it is not just a Fitchburg-Leominster program. Those at yesterday's meeting represented Clinton's WHEAT program, the Winchendon Community Action Committee and other agencies from across the region.

Swamped With Applications

Sally Schenck of the WHEAT program said that the summer youth program is already swamped with applications, demonstrating one need of youth in that area. But, she noted, while a youth employment program gives youngsters jobs and therefore money, "it doesn't really build for the future. This computer program will change the life of these kids."
Social Agencies Form Information Consortium

By MICHAEL BUCKLEY
Staff Writer
FITCHBURG — Fifteen North Worcester County social service agencies have formed an information consortium, aided by a newly developed computer network, to obtain a more accurate profile of area needs and improve service distribution.

The computer program, known as the Comprehensive Information and Referral System, was developed by Alternatives for Community Development, Inc., Leominster. The system was designed to compile data on minorities and low income persons.

Data received by the computer will be analyzed to pinpoint specific needs of local minority groups, indicate potential failings and unnecessary duplication of services, and provide clients with resource information.

The information and referral system is the first of its kind in North Worcester County area, and will make the area’s social service delivery system much more efficient, according to Adrian L. Ford, president of ACDI and chief administrative consultant for Technical Assistance and Management Division of Three Pyramids, Inc.

"Everybody knows the importance right now of having documented information to their survival," Ford said. The data reflecting area needs will enhance local agencies in competition for state and federal grants and serve to help local social service groups direct programs for minorities and low income, he explained.

"We’re in a time now where we are going to have to prioritize where funding goes," said Donna Sams, a program development specialist for the state Department of Social Service.

Sams said information obtained through the consortium will help DSS to define more specifically their clients needs. "The most essential part of what we wanted to do was to find out what we could do to get the services to them (clients)," she said, explaining DSS involvement in the program. "If we’re putting dollars into a program which is not being used, we want to put those dollars into a program which would be used," she said.

Conversely, Ford said, the same statistics would indicate if a program is being under-funded.

"With this program, we will be able to design our long range planning by what the needs are in North Worcester County," said Evelyn R. Rubin, MOC executive director. Rubin said the documentation provided by the computer program will allow the agencies to "give computerized reports (rather than) trying to define local needs in the abstract" when applying for federal or state grants.

"Most rural areas don’t get their fair share of dollars," she said. "The money usually goes to the cities. The big shot politicians come from Boston and that’s where the dollars go."

The data will be collected by consortium members on site and either put directly into the computer system or manually transcribed onto a standardized form and later processed. The intake form was developed by Three Pyramids, with the assistance of consortium members.

Ford said the software for the information and referral system is being marketed by ACDI for use in both the public and private sectors. In the private sector, the software program would help businesses to define its market area. In the public sector, it could be used in libraries as an up-to-date listing of available social service agencies. The program could also be used by city planners, he said, much in the same way the social service agencies are using it.

The information consortium formed, Ford said, is not exclusive. "We encourage any agency which is involved in social and economic advancement to join in."
### Section I: General Information

1. **Name:** (Head of Household's Last Name) [First Name]  
2. **Mailing Address:**  
3. **City/Town:**  
4. **ZIP:**  
5. **Home Telephone:**  
6. **Work Telephone:**  

### Section II: Household Members' Information

<table>
<thead>
<tr>
<th>Member ID</th>
<th>First Name</th>
<th>Last Name (if different from HH)</th>
<th>Date of Birth</th>
<th>Relation to Head of Household</th>
<th>Sex</th>
<th>Marital Status</th>
<th>Race/Ethnicity</th>
<th>Primary Language</th>
<th>Highest Grade Completed</th>
<th>Major Occupational Skill</th>
<th>Employment Status</th>
<th>Need for Training</th>
<th>Veteran Status</th>
<th>Mobility Status</th>
<th>Physical/Mental Status</th>
<th>Citizenship Status</th>
<th>Voted Status</th>
</tr>
</thead>
</table>
### 11. Relation to Head of Household

1. Child
2. Unrelated Child
3. Spouse
4. Parent (in-law)
5. Grandparent (in-law)
6. Other Related Minor
7. Other Related Adult
8. Unrelated Adult

### 12. Sex

M — Male
F — Female

### 13. Marital Status

S — Single
M — Married
L — Legally Separated
D — Divorced
W — Widowed
T — Living Together
R — Refused to Answer

### 14. Race/Ethnicity

BL — Black/African-American
WH — White/Caucasian
AS — Asian/Pacific Islander
NA — Native American
AN — Alaskan Native
CV — Cape Verdean
PR — Puerto Rican
CU — Cuban
DO — Dominican
AR — Argentinian
EQ — Equadorian
UR — Uruguayan
SA — Salvadorian
CH — Chicano/Mexican
CO — Columbian
SP — Spanish
OT — Other

### 15. Primary Language

1. Literate English
2. Read/Write English Only
3. Speak English Only
4. Literate Spanish
5. Read/Write Spanish Only
6. Speak Spanish Only
7. Other

### 16. Secondary Language

1. Literate English
2. Read/Write English Only
3. Speak English Only
4. Enrolled in ESL Program
5. Enrolled in Bilingual Education Program
6. Other

### 17. Major Occupational Skill

(See Card A)

### 18. Employment Status

1. Major Skill, Employed Full-Time
2. Other Skill, Employed Full-Time
3. Major Skill, Employed Part-Time
4. Other Skill, Employed Part-Time
5. Migrant/Seasonal Work
6. Unemployed
7. Not in Labor Force
8. Retired
9. Refused to Answer

### 19. Need Tng/Rtg to Get Adequate Employment?

N — No
Y — Yes

### 20. Veteran Status

D — Disabled Veteran (Any Period)
V — Vietnam-Era Veteran
O — Other Veteran
N — Non-Veteran

### 21. Physical/Mental Status

01 — No Major Physical/Mental Limitations
02 — Vision Impairment
03 — Hearing Impairment
04 — Speech Impairment
05 — Paraplegic Condition
06 — Quadriplegic Condition
07 — Other Major Chronic Medical Condition
08 — Multiple Physical Handicaps/conditions
09 — Terminal Illness
10 — Developmental Disability
11 — Learning Disability
12 — Emotional/Psychological Dysfunction(s)
13 — Alcohol/Drug Dependency
14 — Pregnancy
15 — Other

### 22. Mobility Status

O — Own Car/Truck
M — Motorcycle
B — Bicycle
T — Taxi
P — Public
W — Walk
S — Subsidized Program
D — Depend on Others
H — Homebound
N — None

### 23. Citizen Status

C — U.S. Citizen
L — Legal Resident
O — Other

### 24. Voter Status

R — Registered
N — NonRegistered
### SECTION III RESIDENTIAL INFORMATION

<table>
<thead>
<tr>
<th>Household No.</th>
<th>Agency No.</th>
</tr>
</thead>
</table>

**26.** Length of Residence: [ ] Years

(Left adjust, 00 = LESS THAN 1 YEAR)

**27.** Type of Residence:
- (S)ingle Family
- (A)partment Building
- (M)oible Home
- (I)nstitution
- (R)esidential Facility
- (O)ther

**28.** Residential Status:
- (R)ent
- (O)wn
- (N)either

**29.** Subsidized Rent? (N)O (Y)es

**30.** Pay for Own Heat? (N)O (Y)es

**31.** Pay for Own Utilities? (N)O (Y)es

**32.** Amount of Monthly Payment for Housing:

(If a mortgage payment, include insurance/taxes)

**33.** Number of Bedrooms in Residence: [ ] Bedrooms

**34.** Does Any Household Member Receive Following Government Benefits to Reduce Expenses?

<table>
<thead>
<tr>
<th>Benefit</th>
<th>NO</th>
<th>YES</th>
<th>REF</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Medicaid</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>B. Medicare</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>C. Food Stamps</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>D. WIC</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>E. Elderly Nutrition</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>F. Fuel Assistance</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>G. Educational Grant(S)</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>H. Subsidized Day Care</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>I. Other Benefit(S)</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
</tbody>
</table>

**35.** Does Any Household Member Have Following?

<table>
<thead>
<tr>
<th>Item</th>
<th>NO</th>
<th>YES</th>
<th>REF</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Own Vehicle</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>B. Private Health Insurance</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>C. Life Insurance</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
</tbody>
</table>

**36.** Does Any Household Member Receive Income from Following Sources?

<table>
<thead>
<tr>
<th>Source</th>
<th>NO</th>
<th>YES</th>
<th>REF</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Employment</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>B. Self-Employment</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>C. Alimony/Child Support</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>D. AFDC</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>E. General Relief Assistance</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>F. Social Security</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>G. SSI/OASDI</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>H. Unemployment Insurance</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>I. Commission for the Blind</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>J. Retirement Fund</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>L. Veteran's Benefits</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>M. Interest/Dividends</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>N. Rental Property</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
<tr>
<td>O. Other Source(S)</td>
<td>N</td>
<td>Y</td>
<td>R</td>
</tr>
</tbody>
</table>

**37.** Total Gross Monthly Income for Household:

(Select one income category from Card B)

**38.** Comments:

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