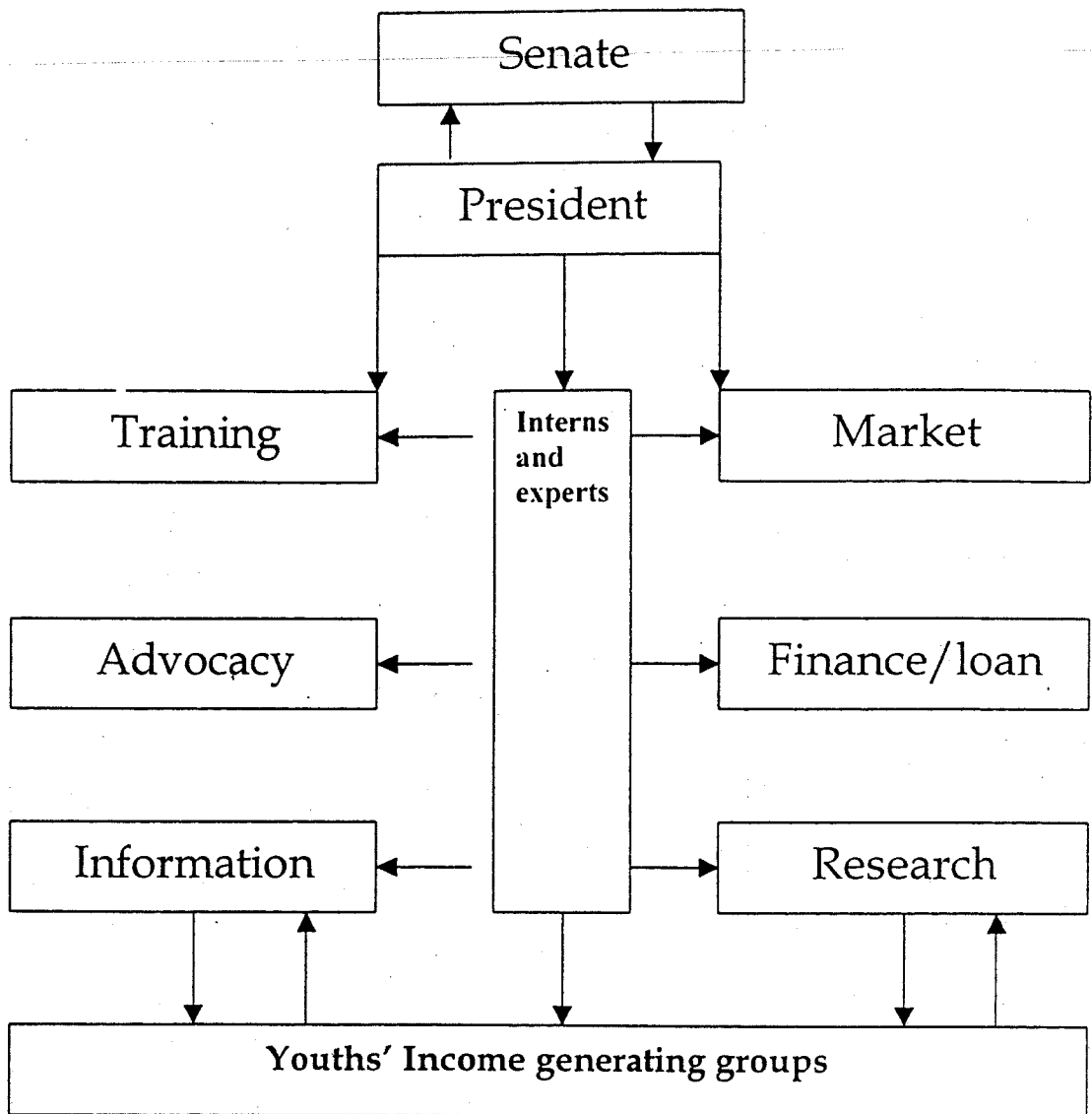


**SUSTAINABLE YOUTH DEVELOPMENT PROGRAMME (SYDP)
MEMBERS**

1. Alex Liwa- Chair Person
2. Jimmy Luhende- Secretary
3. Charles Rweyemamu – Member
4. Veronica Agwanda – Accountant.
5. Neema Ngusa – Member
6. Jackson Mukono – Member
7. Joseph Kamara – Member
8. Muhhamed Iddi – Member
9. Julius Odoyo – Member
10. Asha Bakari - Member

SYDP Organisational chart 2006



PHOEBE R. OKEYO,
P. O. BOX 1374
MWANZA
28/09/2005

THE EXECUTIVE SECRETARY,
SUSTAINABLE YOUTH DEVELOPMENT PROGRAMME
P.O.BOX 11348
MWANZA

Dear Sir.

RE; APPLICATION TO WORK WITH YOUR ORGANIZATION.

Please refer to the caption above,

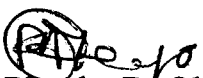
Also refer to our conversation on 26/09/2005 about my interest of working with your organization, as part of requirements for the course of Community Economic Development at the Open University of Tanzania and Southern New Hampshire University.

I am supposed to assist in a project with a Community Based Organization as part of my Msc in Community Economic Development Program. After reading goal, objectives and purpose of your group, I have decided to work with you for 18 months from October 2005 to February 2007. We are going to work together solving group problems together providing the group with technical assistance at the same time pursuing my course.

I hope according to our discussion, you are going to allow me to work with your organization.

Waiting to here from you soon

Thank you,
Yours truly,



Phoebe R. Okeyo.

A student at Open University of Tanzania.

Sustainable Youth Development Programme (SYDP)

THE EXECUTIVE SECRETARY,
SUSTAINABLE YOUTH
DEVELOPMENT PROGRAMME
P.O.BOX 11348
MWANZA
04/10/2005

PHOEBE R. OKEYO.
P O BOX 1374,
MWANZA

Dear Madame.

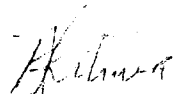
RE; LETTER OF AGREEMENT

Please refer to your letter of 28th September 2005. Asking if we can allow you to work with our organization as part of your course work in Msc. in Community Economic Development course at the Open University of Tanzania and Southern New Hampshire University.

The management which sat 2nd October 2005 read your letter and agreed that you can come and work with us. We are happy to share experience, knowledge and youth livelihood activities.

We hope to see you soon.

Thank you.


Alex Lihwa
Executive Secretary.

S/No	ACTIVITIES	RESPONSIBLE	TARGET	TIME 2006												BUDGET	
				Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec		
7	Solicit funds for conducting the workshop	Charles, Luhende and Okeyo	Apply for assistance from 4 different organizations		X	X											50,000/=
8	Conduct an awareness creation workshop	Training Team and facilitators	The 40 participants				X										4,000,000/=
9	Mobilize youth groups	Neema and Mkono	3 other youth groups		X	X	X	X	X	X	X						700,000/=
10	Conduct training needs assessment	The training team	30 youth group members from Juhudi, Hiari and Mnazi		X												7000,000/=
11	Prepare youth training plan and facilitation guide/manual	The training team Veronica and Okeyo	Training package and respective schedule		X	X											200,000/=
12	Identify and commission facilitators for trainings	The training team	2 facilitators and 1 technician		X	X	X										600,000/=
13	Solicit funds for the trainings	Lihwa, Luhende and Okeyo	Contact 4 collaborating partners	X	X	X											50,000/=
14	Conduct 1 st youth training (TOT)	Team and facilitators	3 participants from 3 youth groups and 10 SYDP members									X					4,000,000/=
15	Apply and purchase land to build YTC	Charles and Luhende	Consult Land and settlement department									X					10,000,000/=

S/No	ACTIVITIES	RESPONSIBLE	TARGET	TIME 2006												BUDGET
				Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	
16	Conduct 2 nd youth training	Training team and facilitators	30 participants from 3 youth groups												X	4,000,000/=
17	Meeting to Develop monitoring and evaluation plan	Okeyo with members	3 groups, members and SYDP members	X	X	X										200,000/=
18	Monitoring project activities	Joseph, Vero and Alex	Monitoring plan implementation	X	X	X	X	X	X	X	X	X	X	X	X	1,000,000/=
19	Evaluation of project activities	External facilitator	Mid-year and annual evaluation							X					X	2,000,000/=
20	Proposal write up for construction of the YRC	Mkono Okeyo, Luhende	Contractors Donor agencies											X	X	
															Total	21,720,000/=

MONITORING AND EVALUATION FRAME WORK
ENTREPRENEURIAL SKILLS TRAINING FOR YOUTH, BUSWELU WARD – MWANZA

Project Objectives	M& E Objectives	M & E Indicators	Information to be collected	Methods for Information Collection
To establish the making of firewood stove in Buwselu by the end of 2007.	To approve that there is a realistic work plan and budget on annual basis.	Work plan and budget prepared.	A well prepared annual work plan and budget	Review of existing documents
To create awareness for Buswelu Community to use improved firewood stoves by the end of 2007.	To sensitize Buswelu Community on improved stoves.	Contact and mobilize 3 youth groups on firewood stove making.	Meetings and workshops conducted	Focus group discussions Observations Semi structured interview
To improve youths welfare and economic development in Buswelu community by the end of 2010.	Community mobilization on Income Generation Activities and fund raising	Proposals submitted to financial institutes for loans or for other donors for grants.	Proposals for financial assistance	Review of proposals and budget
To train youth in entrepreneurial skills to improve their businesses by the end of 2007.	To ensure trainings are conducted as planned.	Training plans established and implemented.	Reports on trainings conducted	Review Training reports Interview training participants

MONITORING AND EVALUATION REPORT
ENTREPRENEURIAL SKILLS TRAINING FOR YOUTH, BUSWELU WARD – MWANZA

OBJECTIVES	ACTIVITIES	RESPONSIBLE	INDICATOR	MONITORING AND EVALUATION RESULTS
Objective 1: To raise awareness on production and use of affordable energy technologies by the end of 2007	To develop a realistic strategic plan and budget for five years, with specific activities.	Management team	Document on strategic plan and budget.	One document of strategic plan was prepared
	To ensure that project planned activities are implemented in a manner that ensure quality	Research, Monitoring and Evaluation department	Monitoring and Evaluation Reports	Project planned activities were implemented and reported Monthly and Quarterly.
	To conduct a community needs assessment for the validity of the project	Research, Monitoring and Evaluation department	Community Needs Assessment Report	Community Needs Assessment report document was there.
	Conduct training needs assessment.	Training department	Training Needs Report	Training needs report document was available.
	To seek fund for conducting workshop and trainings.	Management Team	Proposal to submit to financial institutes for loans or for other donors for grants.	Accounts reports indicates money received from donors. (VETA and SIDO)
Objective 2: To improve the quality of life of youth by contributing to employment opportunities and income generation by 2007	To conduct workshops and trainings to youth groups in entrepreneurship skills and firewood/charcoal stoves making.	Training and Capacity building department	Number of trainings and workshops conducted	Training report indicates that there were two trainings conducted.
	To write a proposal for construction of Training Centre to seek funds.	Finance and Loan Department	Proposal and plan for Training Centre construction	Proposal for construction of Youth Training Centre is not yet in place
	To make follow up of the building permit of the Training Centre	Finance and loan Department	Building Permit from Mwanza City Council	Neither the offer of occupancy nor the Building Permit has been obtained from Mwanza City Council.