



Figure I. AEDI's organization chart

Telegram/Gazette May 28, 1983

Three Pyramids Head Plans Computer Training for Youths

By Patricia L. Collins
Of the Regional Staff

FITCHBURG — A region-wide youth service that will offer computer training, a computerized youth employment program and a structured recreation program was unveiled by Adrian L. Ford, director of Three Pyramids Inc.

At a press conference at the Three Pyramids center on Day Street yesterday, Ford and representatives of several community service organizations said there is a crying need for youth services in this region. Dorothy Proctor of Three Pyramids Comprehensive Family Services said she has already identified about 150 youngsters who have come into contact with her program and who could benefit from the new service.

The new program, which Ford said is being coordinated with many existing community organizations, will be funded through a United Way grant and other private donations, and hopefully boosted through a 3-to-1 match from state Department of Social Services money. He said that the state funding is not definite, but the program has been given a high priority rating for the fiscal 1984 budget, which begins July 1.

With or without the state funding, the computer program should get off the ground around August, he said.

Working With Digital

Three Pyramids has been working with the Digital Equipment Corp. to develop the computer training program, which will include word processing, computer operation and programming.

The United Way has given Three Pyramids \$15,000; Digital has given the organization a \$5,000 grant; and General Electric has given it \$1,500. Ford said Three Pyramids is still looking for additional private donations which it could use in the 3-to-1 state public/private partnership matching process.

Allen Rome, president of the United Way, said that agency has worked with Three Pyramids for three or four years in trying to pull this program

together. "Hopefully, we'll be able to give even greater assistance in the future... this has been long overdue," he said.

Projected Budget

The full program carries a projected budget of \$144,000, but Ford said each component is separate and any can be implemented or delayed, depending on the money available. The first priority, though, is the computer program, he said.

An important aspect of the program planning, Ford said, is that it's designed to cross racial, cultural and social lines. "White and black children need to begin, in a more structured way, to work together in this community. This program is not just for those in the lower social strata," he said. The hope is that youths in the 10 to 21 age group will be given an opportunity in which those of various social and ethnic backgrounds can "mix" in a positive atmosphere.

And, he said, it is not just a Fitchburg-Leominster program. Those at yesterday's meeting represented Clinton's WHEAT program, the Winchendon Community Action Committee and other agencies from across the region.

Swamped With Applications

Sally Schenck of the WHEAT program said that the summer youth program is already swamped with applications, demonstrating one need of youth in that area. But, she noted, while a youth employment program gives youngsters jobs and therefore money, "it doesn't really build for the future. This computer program will change the life of these kids."

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Social Agencies Form Information Consortium

By MICHAEL BUCKLEY
Staff Writer

FITCHBURG — Fifteen North Worcester County social service agencies have formed an information consortium, aided by a newly developed computer network, to obtain a more accurate profile of area needs and improve service distribution.

The computer program, known as the Comprehensive Information and Referral System, was developed by Alternatives for Community Development, Inc., Leominster. The system was designed to compile data on minorities and low income persons.

Data received by the computer will be analyzed to pinpoint specific needs of local minority groups, indicate potential failings and unnecessary duplication of services and provide clients with resource information.

The information and referral system is the first of its kind in North Worcester County area, and will make the area's social service delivery system much more efficient, according to Adrian L. Ford, president of ACDI and chief administrative consultant for Technical Assistance and Management Division of Three Pyramids, Inc.

"Everybody knows the importance right now of having documented information to their survival," Ford said. The data reflecting area needs will enhance local agencies in competition for state and federal grants and serve to help local social service groups direct programs for minorities and low income, he explained.

"We're in a time now where we are going to have

to prioritize where funding goes," said Donna Sams, a program development specialist for the state Department of Social Service.

Sams said information obtained through the consortium will help DSS to define more specifically.

their clients needs. "The most essential part of what we wanted to do was to find out what we could do to get the services to them (clients)," she said, explaining DSS involvement in the program. "If we're putting dollars into a program which is not being used, we want to put those dollars into a program which would be used," she said.

Conversely, Ford said, the same statistics would indicate if a program is being under-funded.

"With this program, we will be able to design our long range planning by what the needs are in North Worcester County," said Evelyn R. Rubin, MOC executive director. Rubin said the documentation provided by the computer program will allow the agencies to "give computerized reports (rather than) trying to define local needs in the abstract" when applying for federal or state grants.

"Most rural areas don't get their fair share of dollars," she said. "The money usually goes to the cities. The big shot politicians come from Boston and that's where the dollars go."

The data will be collected by consortium members on site and either put directly into the computer system or manually transcribed onto a standardized form and later processed. The intake form was developed by Three Pyramids, with the assistance of consortium members.

Ford said the software for the information and referral system is being marketed by ACDI for use in both the public and private sectors. In the private sector, the software program would help businesses to define its market area. In the public sector, it could be used in libraries as an up-to-date listing of available social service agencies. The program could also be used by city planners, he said, much in the same way the social service agencies are using it.

The information consortium formed, Ford said, is not exclusive. "We encourage any agency which is

involved in social and economic advancement to join in."

BASIC INFORMATION FORM

SECTION I GENERAL INFORMATION

FOR OFFICE USE ONLY

PLEASE PRINT

HOUSEHOLD NO.:

AGENCY NO.:

WORKER NO.:

INTAKE DATE: M M D D Y Y

CENSUS TRACT:

ACCESS FLAG:

[1.] NAME: (HEAD OF HOUSEHOLD'S LAST NAME) (FIRST NAME) (MI)

[2.] MAILING ADDRESS: (LEAVE SPACE BETWEEN ENTRIES; USE STANDARD ABBREVIATIONS WITH NO PERIODS)

[3.] CITY/TOWN: [4.] ZIP:

[5.] HOME TELEPHONE: - [6.] WORK TELEPHONE: --

FORWARD FOR DATA ENTRY — FIRST

SECTION II HOUSEHOLD MEMBERS' INFORMATION

HOUSEHOLD NO.: AGENCY NO.: [7.] TOTAL NUMBER LIVING IN HOUSEHOLD:

MEMBER		DATE OF BIRTH	RELATION TO HEAD OF HOUSEHOLD	SEX	MARITAL STATUS	RACE/ETHNICITY	PRIMARY LANGUAGE	SECONDARY LANGUAGE	HIGHEST GRADE COMPLETED	MAJOR OCCUPATIONAL SKILL	EMPLOYMENT STATUS	NEED TRAINING?	VETERAN STATUS	MOBILITY STATUS	PHYSICAL/MENTAL STATUS	CITIZEN STATUS	VOTER STATUS	
FIRST NAME	LAST NAME (IF DIFFERENT FROM HH)																	
ID	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.	19.	20.	21.	22.	23.	24.	25.

01																		
02																		
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23																		
24																		
25																		

Figure 4

FORWARD FOR DATA ENTRY — SECOND

**CARD A: OUTLINE OF 12 CAREER AREAS AND 66 WORKER TRAIT GROUPS: U.S. DEPT. OF LABOR'S GUIDE
FOR OCCUPATIONAL EXPLORATION (DOL:E&T, 1979) AND AEL WORKER TRAIT GROUP GUIDE**

CAREER AREA 01 ARTISTIC

0101 — LITERARY ARTS
0102 — VISUAL ARTS
0103 — PERFORMING ARTS: DRAMA
0104 — PERFORMING ARTS: MUSIC
0105 — PERFORMING ARTS: DANCE
0106 — TECHNICAL ARTS
0107 — AMUSEMENT
0108 — MODELING

CAREER AREA 02 SCIENTIFIC

0201 — PHYSICAL SCIENCES
0202 — LIFE SCIENCES
0203 — MEDICAL SCIENCES
0204 — LABORATORY TECHNOLOGY

CAREER AREA 03 PLANTS & ANIMALS (NATURE)

0301 — MANAGERIAL
0302 — GENERAL SUPERVISION: NATURE
0303 — ANIMAL TRAINING AND CARE
0304 — ELEMENTAL WORK: NATURE

CAREER AREA 04 PROTECTIVE (AUTHORITY)

0401 — SAFETY & LAW ENFORCEMENT
0402 — SECURITY SERVICES

CAREER AREA 05 MECHANICAL

0501 — ENGINEERING
0502 — MANAGERIAL WORK: MECHANICAL
0503 — ENGINEERING TECHNOLOGY
0504 — AIR & WATER VEHICLE OPERATION
0505 — CRAFT TECHNOLOGY
0506 — SYSTEMS OPERATION
0507 — QUALITY CONTROL
0508 — LAND VEHICLE OPERATION
0509 — MATERIALS CONTROL
0510 — SKILLED HAND & MACHINE WORK
0511 — EQUIPMENT OPERATION
0512 — ELEMENTAL WORK: MECHANICAL

CAREER AREA 06 INDUSTRIAL

0601 — PRODUCTION TECHNOLOGY
0602 — PRODUCTION WORK
0603 — PRODUCTION CONTROL
0604 — ELEMENTAL WORK: INDUSTRIAL

CAREER AREA 07 BUSINESS DETAIL

0701 — ADMINISTRATIVE DETAIL
0702 — MATHEMATICAL DETAIL
0703 — FINANCIAL DETAIL
0704 — INFORMATION PROCESSING: SPEAKING
0705 — INFORMATION PROCESSING: RECORDS
0706 — CLERICAL MACHINE OPERATION
0707 — CLERICAL HANDLING

CAREER AREA 08 SELLING (PERSUASIVE)

0801 — SALES TECHNOLOGY
0802 — GENERAL SALES
0803 — VENDING

CAREER AREA 09 ACCOMMODATING

0901 — HOSPITALITY SERVICES
0902 — BARBERING & BEAUTY SERVICES
0903 — PASSENGER SERVICES
0904 — CUSTOMER SERVICES
0905 — ATTENDANT SERVICES

CAREER AREA 10 HUMANITARIAN

1001 — SOCIAL SERVICES
1002 — NURSING & THERAPY SERVICES
1003 — CHILD AND ADULT CARE

**CAREER AREA 11 LEADING-INFLUENCING
(SOCIAL-BUSINESS)**

1101 — MATHEMATICS & STATISTICS
1102 — EDUCATIONAL & LIBRARY SERVICE
1103 — SOCIAL RESEARCH
1104 — LAW
1105 — BUSINESS ADMINISTRATION
1106 — FINANCE
1107 — SERVICES ADMINISTRATION
1108 — COMMUNICATIONS
1109 — PROMOTION
1110 — REGULATIONS ENFORCEMENT
1111 — BUSINESS MANAGEMENT
1112 — CONTRACTS AND CLAIMS
1113 — SMALL BUSINESS OWNER/ENTREPRENEUR

CAREER AREA 12 PHYSICAL PERFORMING

1201 — SPORTS
1202 — PHYSICAL FEATS

9997 — OTHER _____

(SPECIFY)

9998 — REFUSED TO ANSWER
9999 — NOT APPLICABLE

**CARD B:
TOTAL GROSS MONTHLY
INCOME FOR HOUSEHOLD**

01 —	0 - 100	DOLLARS
02 —	101 - 200	DOLLARS
03 —	201 - 300	DOLLARS
04 —	301 - 400	DOLLARS
05 —	401 - 500	DOLLARS
06 —	501 - 600	DOLLARS
07 —	601 - 700	DOLLARS
08 —	701 - 800	DOLLARS
09 —	801 - 900	DOLLARS
10 —	901 - 1,000	DOLLARS
11 —	1,001 - 1,100	DOLLARS
12 —	1,101 - 1,200	DOLLARS
13 —	1,201 - 1,300	DOLLARS
14 —	1,301 - 1,400	DOLLARS
15 —	1,401 - 1,500	DOLLARS
16 —	1,501 - 1,600	DOLLARS
17 —	1,601 - 1,700	DOLLARS
18 —	1,701 - 1,800	DOLLARS
19 —	1,801 - 1,900	DOLLARS
20 —	1,901 - 2,000	DOLLARS
21 —	2,001 - 2,100	DOLLARS
22 —	2,101 - 2,200	DOLLARS
23 —	2,201 - 2,300	DOLLARS
24 —	2,301 - 2,400	DOLLARS
25 —	2,401 OR MORE	DOLLARS
98 —	REFUSED TO ANSWER	

[11.] **RELATION TO HEAD OF HOUSEHOLD**

- 1 — CHILD
- 2 — UNRELATED CHILD
- 3 — SPOUSE
- 4 — PARENT (IN-LAW)
- 5 — GRANDPARENT (IN-LAW)
- 6 — OTHER RELATED MINOR
- 7 — OTHER RELATED ADULT
- 8 — UNRELATED ADULT

[12.] **SEX**

- M — MALE
- F — FEMALE

[13.] **MARITAL STATUS**

- S — SINGLE
- M — MARRIED
- L — LEGALLY SEPARATED
- D — DIVORCED
- W — WIDOWED
- T — LIVING TOGETHER
- R — REFUSED TO ANSWER

[14.] **RACE/ETHNICITY**

- BL — BLACK/AFRO-AMERICAN
- WH — WHITE/CAUCASIAN
- AS — ASIAN/PACIFIC ISLANDER
- NA — NATIVE AMERICAN
- AN — ALASKAN NATIVE
- CV — CAPE VERDEAN
- PR — PUERTO RICAN
- CU — CUBAN
- DO — DOMINICAN
- AR — ARGENTINIAN
- EQ — EQUADORIAN
- UR — URAGUANIAN
- SA — SALVADORIAN
- CH — CHICANO/MEXICAN
- CO — COLUMBIAN
- SP — SPANISH
- OT — OTHER

(SPECIFY)

- RE — REFUSED TO ANSWER

[15.] **PRIMARY LANGUAGE**

- 1 — LITERATE ENGLISH
- 2 — READ/WRITE ENGLISH ONLY
- 3 — SPEAK ENGLISH ONLY
- 4 — LITERATE SPANISH
- 5 — READ/WRITE SPANISH ONLY
- 6 — SPEAK SPANISH ONLY
- 7 — OTHER

(SPECIFY)

- 8 — REFUSED TO ANSWER

[16.] **SECONDARY LANGUAGE**

- 1 — LITERATE ENGLISH
- 2 — READ/WRITE ENGLISH ONLY
- 3 — SPEAK ENGLISH ONLY
- 4 — ENROLLED IN ESL PROGRAM
- 5 — ENROLLED IN BILINGUAL
EDUCATION PROGRAM
- 6 — OTHER

(SPECIFY)

- 8 — REFUSED TO ANSWER
- 9 — NOT APPLICABLE

[18.] **MAJOR OCCUPATIONAL SKILL**
(SEE CARD A)

[19.] **EMPLOYMENT STATUS**

- 1 — MAJOR SKILL, EMPLOYED FULL-TIME
- 2 — OTHER SKILL, EMPLOYED FULL-TIME
- 3 — MAJOR SKILL, EMPLOYED PART-TIME
- 4 — OTHER SKILL, EMPLOYED PART-TIME
- 5 — MIGRANT/SEASONAL WORK
- 6 — UNEMPLOYED
- 7 — NOT IN LABOR FORCE
- 8 — RETIRED
- 9 — REFUSED TO ANSWER

[20.] **NEED TNG/RETNG TO GET
ADEQUATE EMPLOYMENT?**

- N — NO
- Y — YES

[21.] **VETERAN STATUS**

- D — DISABLED VETERAN (ANY PERIOD)
- V — VIETNAM-ERA VETERAN
- O — OTHER VETERAN
- N — NON-VETERAN

[22.] **MOBILITY STATUS**

- O — OWN CAR/TRUCK
- M — MOTORCYCLE
- B — BICYCLE
- T — TAXI
- P — PUBLIC
- W — WALK
- S — SUBSIDIZED PROGRAM
- D — DEPEND ON OTHERS
- H — HOMEBOUND
- N — NONE

[23.] **PHYSICAL/MENTAL STATUS**

- 01 — NO MAJOR PHYSICAL/MENTAL
LIMITATIONS
- 02 — VISION IMPAIRMENT
- 03 — HEARING IMPAIRMENT
- 04 — SPEECH IMPAIRMENT
- 05 — PARAPELEGIC CONDITION
- 06 — QUADRAPELEGIC CONDITION
- 07 — OTHER MAJOR CHRONIC
MEDICAL CONDITION
- 08 — MULTIPLE PHYSICAL
HANDICAPS/CONDITIONS
- 09 — TERMINAL ILLNESS
- 10 — DEVELOPMENTAL DISABILITY
- 11 — LEARNING DISABILITY
- 12 — EMOTIONAL/PSYCHOLOGICAL
DYSFUNCTION(S)
- 13 — ALCOHOL/DRUG DEPENDENCY
- 14 — PREGNANCY
- 15 — OTHER

(SPECIFY)

- 98 — REFUSED TO ANSWER

[24.] **CITIZEN STATUS**

- C — U.S. CITIZEN
- L — LEGAL RESIDENT
- O — OTHER

(SPECIFY)

- R — REFUSED TO ANSWER

[25.] **VOTER STATUS**

- R — REGISTERED
- N — NONREGISTERED

SECTION III RESIDENTIAL INFORMATION

HOUSEHOLD NO.: AGENCY NO.:

[26.] LENGTH OF RESIDENCE: YEARS
(RIGHT ADJUST; 00 = LESS THAN 1 YEAR)

[27.] TYPE OF RESIDENCE: (CIRCLE ONE)
(S)INGLE FAMILY
(A)PARTMENT BUILDING
(M)OBILE HOME
(I)NSTITUTION
(R)ESIDENTIAL FACILITY
(N)URSING HOME
(O)THER _____
(SPECIFY)

[28.] RESIDENTIAL STATUS: (CIRCLE ONE)
(R)ENT
(O)WN
(N)EITHER _____
(SPECIFY)

IF OWN OR NEITHER
SKIP TO ITEM 32. BELOW

[29.] SUBSIDIZED RENT? (CIRCLE ONE)
(N)O
P(U)BLIC HOUSING
P(R)IVATE HOUSING

[30.] PAY FOR OWN HEAT? (CIRCLE ONE)
(N)O (Y)ES

[31.] PAY FOR OWN UTILITIES? (CIRCLE ONE)
(N)O (Y)ES

[32.] AMOUNT OF MONTHLY PAYMENT FOR HOUSING: DOLLARS
(IF A MORTGAGE PAYMENT, INCLUDE INSURANCE/TAXES)

[33.] NUMBER OF BEDROOMS IN RESIDENCE: BEDROOMS

SECTION IV RESOURCE INFORMATION

[34.] DOES ANY HOUSEHOLD MEMBER RECEIVE FOLLOWING GOVERNMENT BENEFITS TO REDUCE EXPENSES?
(CIRCLE ONE FOR EACH CATEGORY)

	NO	YES	REF
A. MEDICAID	N	Y	R
B. MEDICARE	N	Y	R
C. FOOD STAMPS	N	Y	R
D. WIC	N	Y	R
E. ELDERLY NUTRITION	N	Y	R
F. FUEL ASSISTANCE	N	Y	R
G. EDUCATIONAL GRANT(S)	N	Y	R
H. SUBSIDIZED DAY CARE	N	Y	R
I. OTHER BENEFIT(S)	N	Y	R

(SPECIFY) _____

[35.] DOES ANY HOUSEHOLD MEMBER HAVE FOLLOWING?
(CIRCLE ONE FOR EACH CATEGORY)

	NO	YES	REF
A. OWN VEHICLE	N	Y	R
B. PRIVATE HEALTH INSURANCE	N	Y	R
C. LIFE INSURANCE	N	Y	R

SECTION V INCOME INFORMATION

[36.] DOES ANY HOUSEHOLD MEMBER RECEIVE INCOME FROM FOLLOWING SOURCES?
(CIRCLE ONE FOR EACH CATEGORY)

	NO	YES	REF
A. EMPLOYMENT	N	Y	R
B. SELF-EMPLOYMENT	N	Y	R
C. ALIMONY/CHILD SUPPORT	N	Y	R
D. AFDC	N	Y	R
E. GENERAL RELIEF ASSISTANCE	N	Y	R
F. SOCIAL SECURITY	N	Y	R
G. SSI/OASDI	N	Y	R
H. UNEMPLOYMENT INSURANCE	N	Y	R
I. WORKMEN'S COMPENSATION	N	Y	R
J. COMMISSION FOR THE BLIND	N	Y	R
K. RETIREMENT FUND	N	Y	R
L. VETERAN'S BENEFITS	N	Y	R
M. INTEREST/DIVIDENDS	N	Y	R
N. RENTAL PROPERTY	N	Y	R
O. OTHER SOURCE(S)	N	Y	R

(SPECIFY) _____

[37.] TOTAL GROSS MONTHLY INCOME FOR HOUSEHOLD:
(SELECT ONE INCOME CATEGORY FROM CARD B)

[38.] COMMENTS: _____

