APPENDIX NO. 1

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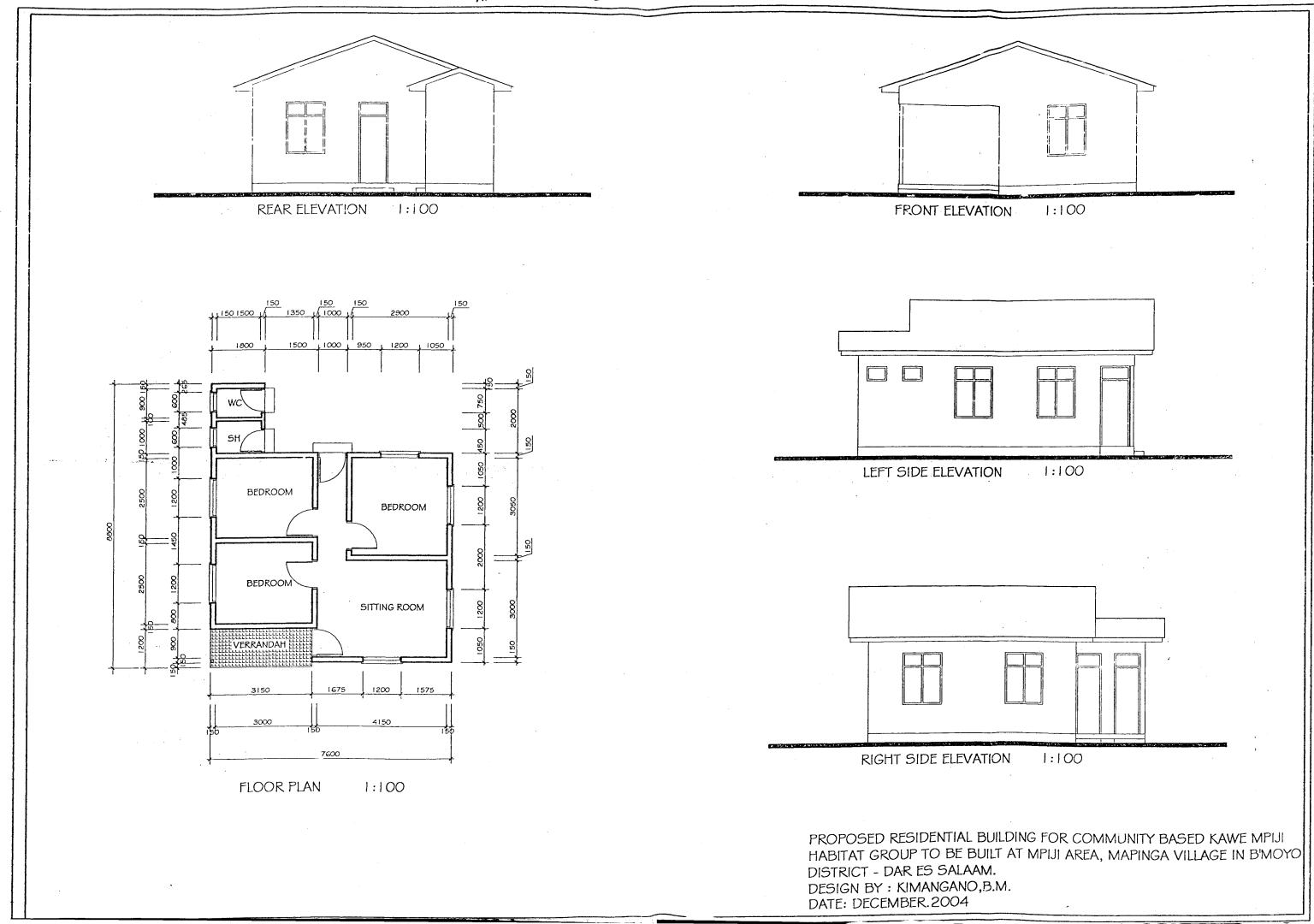
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BALTAZAR M. KIMANGANO, THE OPEN UNIVERSITY OF TANZANIA, P.O. BOX 2349, DAR ES SALAAM. 30th October, 2003. Tel. 0744-330008.

THE SECRETARY, KAWE MPIJI HABITAT GROUP, P.O. BOX 80446, D'SALAAM.

RE: APPLICATION TO OFFER FREE TECHNICAL CONSULTANCY SERVICES TO YOUR GROUP.

Please refer to the above captioned subject matter.

I am a student in the MSC. in Community Economic Development Program offered by the Open University of Tanzania in partnership with the Southern New Hampshire University of the United States of America.

In order to qualify for the award of the above mentioned MSC. degree Program I am required as a partial fulfillment of the requirements of the program to offer free Technical consultant services to a local community based organization (CBO) there after write a final Project Report to be presented to the University Council.

Apart from being a student of the above mentioned University I am the employee of Tanzania Buildings Agency, under Ministry of Works of the United Republic of Tanzania as Estates and Housing officer. My Technical expertise includes; estates development, estate management and supervision of housing development programs.

It is my hope that your organization will up held my application to work with you as stated above for the next coming eighteen months (18).

Yours

Sincerely,

Signed BALTAZAR M. KIMANGANO.

KAWE MPIJI HABITAT GROUP

P.O. BOX 80446, DAR- ES-SALAAM 25th NOVEMBER, 2003.

REF. NA. KMHG/15 Mr. Baltazar M. Kimangano, The Open University of Tanzania, P. O. BOX 23409, Dar-es-salaam.

RE: PRACTICAL WORK AND OFFER OF TECHNICAL CONSULTANCY SERVICES TO THE ORGANISATION.

Please refer your letter dated 30th October, 2003, and consultative meeting of the Organization held on 23rd November, 2003.

I have been instructed to inform you that your application to work and offer free Technical Consultancy Services to the Organization for the next 18months in partial fulfillment of the requirements of MSC. in Community Economic Development Program has been accepted.

It is my hope that there will be good cooperation between you and members of the Organization in order to achieve the intended goal. Your are also requested to provide free of charge one copy of your final report to the Organization on completion of your program.

Yours,

Signed.
Titus R. C. Bandilo
SECRETARY

COPY: National Office- Habitat for Humanity of Tanzania, Dar es Salaam- Tanzania. APPENDIX NO3

KAWE MPIJI HABITAT GROUP

S.L.P 80446, DAR ES SALAAM.

Tarehe 25 11.2003

Kumb. Na. KMHG/15

BW. Baltazar M. Kimangano, Chuo Kikuu Huria cha Tanzania, S.L.P 23409, DAR ES SALAAM.

Yah: KUJIFUNZA KWA VITENDO NA KUTOA USHAURI KWENYE KIKUNDI CHA KAWE MPIJI HABITAT.

Rejea barua yako ya tarehe 30.10.2003. Rejea pia majadiliano baina yako na kikao cha kikundi kilichotajwa hapo juu cha tarehe 23.11.2003.

Nimeagizwa na kikao hicho nikutaarifu rasmi kwamba ombi lako la kutaka kushirikiana na kikundi katika 'Program' ya Kozi yako ya **Uzamili** (MSc. Community Economic Development) kwa muda wa miezi 18 limekubaliwa kuanzia tarehe 23.11.2003.

Ni matumaini kwamba kutakuwa na ushirikiano mzuri kati yako na wanakikundi ili hatimaye lengo lililokusudiwa liweze kufikiwa.

Aidha, unaombwa kukiachia kikundi nakala moja ya ripoti yako ya mwisho utakayoiandaa katika kukamilisha 'Program' yako.

Titus RC Bandiho (DATE

KATIBU WA KIKUNDI

Nakala: Makao Makurya Habitat for Humanity, DSM - Tanzania

APPENDIX NO.4

ACTION PLAN UP TO FEBRUARY, 2005

S/N	ACTIVITY	RESPONSIBILIT Y	OCT, 2003	NOV. 2003	DEC. 2003	JAN. 2004	FEB. 2004	MAR. 2004	APR. 2004	MAY. 2004		JULY. 2004	AUG. 2004	SEP. 2004	OCT. 2004	NOV.2 004	DEC.2 004	JAN.2 005	FEBR.2 005
	Initial contact with the	Consultant/Ge neral Secretary of the CBO							2001	2004	2007	2004	2004	2004	2004	004	004	003	003
	Familiarization meetings with the leadership and members of the organisation.	п																	
	Needs assessment and collection of various data and information concerning the need of the CBO and knowing the activities of the organization.	11			2 9.000 表数的文数据。														
	Design of survey Instruments. Testing of survey techniques. Administration of survey questionaires.	"																	

-	Preparation of a project concept and action plan for	Consultant/Exe										
5	the project.	committee										
6	Literature review and data collection.	Consultant/ members) (4 -23)						
7	Data collection Survey techniques/instruments design Preparation of questionares Administration of questionares.	u										
8	Analysis of data collected.	Consultant										
9	Compilation of data analysed.	Consultant										
10	Preparation of first draft research report.	-do-		į								
11	Corection of errors and preparation of second draft report.	Consultant/ supervisor Advisor										
12	Class presentation of the final report.	Advisor									4	
13	Preparation of the final research report.	Consultant/ supervisor Advisor.										

APPENDIX NO. 5

GENERAL INTERVIEW

No		Date
	mber (optional) Sponse's	
o coupadorii.		
a)	nat is the size of your household Two people Less than four	
ŕ	Less than six Above six	

Age	Gender	
	Male/Female	
0 – 10		
11 – 20		
21 – 50		
50 – 60		
60 and above		

2. What is the age and gender composition of your household?

3.	What is the number of rooms that can be sufficient to your family:
	a) One
	b) Two
	c) Three
	d) Four
4.	How many rooms are you currently occupying:-
	a) One
	b) Two
	c) Three
	d) Four
5.	Does the housing you are occupying meet your housing needs?
6.	How many rooms do you think will be enough for your family?
	a) One room
	b) Two rooms
	c) Three rooms
	d) Four rooms
7.	How have you tried to solve your housing problem in the past?
8.	If you are to be assisted in construction of your own housing how
	much are your able to contribute?

- 9. What type of external assistance will you need in order to construct your house?
- 10. Do you own any house?
- 11. If you are renting, what is the monthly rent?
- 12. Do you own a parcel of land/plot?
- 13. Have you ever participated in any community activity?
- 14. What is your monthly spending preference? is it on:
 - i) Payment of school fees
 - ii) Payment culture ceremonies
 - iii) Housing construction
 - iv) Food
 - v) Health
- 15. Are you prepared to contribute in terms of labour in community activities?
- 16. If the answer to the above question is yes how many days per month you will be ready to work on community activities?
- 17. What is your total monthly income?
- 18. What is the total household income from other sources if formally employed?
- 19. Do you participate in any decision making by your organization?
- 20. What benefit do you expect to get from your involvement in this group?

