

APPENDIX I

Hilda A.Lauwo
P.o box 651,
Korogwe
25.9.2003

The, chairperson,
Baraka Bahati 2000,
P.o box 220,
Korogwe

RE: APPLICATION OF BEING PROJECT ADVISER IN YOUR
ORGANIZATION.

Reference is made to the above heading,

I am the student of Open University of Tanzania undertaking Masters Degree in Community Economic Development. The course aimed at helping the grassroots to identify, analyze problems facing the grassroots' oriented civil society and community at large. The solution of their problems based on proper utilization of the available resources both human and otherwise. I apply the position so as we can be able to analyze the opportunities and problems in your organization and finding the way to solve the problem together. The service provided will free of charge. I hope my application will be considered.

With regard



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Hilda Lauwo

STUDENT
OPEN UNIVERSITY OF TANZANIA IN COLLABORATION WITH
NEW SOUTHERN HAMPSHIRE UNIVERSITY

**MINUTES OF THE MEETING HELD ON 10TH JANUARY 2004 OF
PREPARATION OF GROUP WORKPLAN FOR THE YEAR 2004 IN NEW
KOROGWE PRIMARY SCHOOL.**

Participants.

1. Pili Gwao Lubuva	- Chairperson
2. Eliashiria Nko	- Vice chairperson.
3. Josephine Degeleki	- Secretary
4. Terasia Ntwenya	- Vice secretary.
5. Grace Kirenga	- Treasurer.
7. Teresia Gawile	- Member.
8. Jane Chaula.	- Member
9. Jessie Mwalimu	- Member
10. Shiwiki Somi	- Member
11. Mwanaisha Kanyawana.	- Member
12. Mariamu Mbago.	- Member
13. Tatu Saidi.	- Member
15. Janet Lyimo	- Member
16. Zainabu Kanyawana	- Member
17. Laurensia Senzighe	- Member
18. Happiness Mchome	- Member
19. Haika Mlay	- Member
20. Rachel Sekoko	- Member
21. Grace Sechambo	- Member
22. Tatu Saidi	- Member
23. Eva Sanga.	- Member
24. Amina Mrisho.	- Member
25. Asha Juma	- Member
26. Catherine Mbuli	- Member
27. Gaudensia Mgoma	- Member
28. Mercy Nampesya	- Member

Absentees- Member

1. Joha Jengo	- Member
2. Hendrica Marawiti	- Member
3. Amina Mrisho.	- Member
4. Asha Juma	- Member
5. Rachel Lukumay	- Member
6. Joyce Mongolia	- Member
7. Sara Mbago	- Member

Invited

Hilda Lauwo	- Group adviser.
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Agenda No. 1/2004. Opening the meeting.

Chairperson opens the meeting by inviting members and wants all members to participate in discussing the tabled agenda. Group chairperson said that is the special meeting and there is no need to read the minutes of the previous meeting and matters arising from that meeting. She open the meeting at 10.00 a.m

Agenda No. 2/2004 Discussing yearly group work plan.

In explaining the agenda chairperson told members that we better discuss what we are going to implement this year under the supervision of group adviser. Members discuss and come into resolution that the following activities will be done for the mentioned year:

Environmental sanitation was responsible for all group members from January to December.

Project proposal preparation – This was assigned group adviser with four selected group members.

Finding group office – assigned group secretary.

Preparation of management of the seedling nursery- assigned selected four group members.

Preparation of group strategic planning assigned group adviser and four selected group members.

Agenda No. 2. Priority ranking of activities.

Members of the group discuss the work plan and come into conclusion that project proposal should be the first priority. The group adviser, asked them some of the questions concerning with the project proposal. She told them that we can have a good proposal but when it come into implementation it became problem. She said that we should understand the environmental assessment first before we initiate the project. Member of the group agreed and come out into resolution that prospects for community participation in solid waste management should be done before the proposal.

Agenda no. 3/2004. Closing the meeting.

Chairperson insist that work plan should be prepared and every member to have it. She said that it is the responsibility of every member to know what is supposed to do and at the end to define to what extent everyone is contributing to the group. She closes the meeting at 1:00 pm.

Chairperson

Degeleki
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Date

11.03.2004
.....

Secretary

Abbas
.....

APPENDIX 2.b

PLAN OF ACTION FOR THE YEAR 2004 JANUARY TO DECEMBER

ACTIVITY	RESPONSIBLE PERSON	DURATION OF THE WORK IN WEEK/MOTH	BUDGET
Letter of introduction to group members	Project adviser	Last week of October 2003	Nil
assessment of CBO strengths and weaknesses, opportunities and threat	Project adviser and group members	3 Months February to April.	Bus fare for the project adviser 400/=x4 Months=1600
Environmental sanitation with the District Hospital	The group members	12 months January-December	Bus fare, stationary and lunch for project adviser=1000/=x12 Months=12,000/=
Prepare and care of the seedling nursery	Mrs Degeleki, Vaginga, Mchome, Tatu, Lyimo, Singano and two labourers,	7 Months-May to December.	Bus fare for the project adviser 400/=x8 Months=3 200/=Seedlings for the nursery suppliers (seed, soil, polithene bags pots etc)= 500,000/=
Finding the group office	Mrs Degeleki, Lubuve, Gawile and Mwalimu.	1 Month February	Nil
Preparation of project proposal	Mrs Lauwo Hilda, Degeleki, Tatu,	3 Months February to may.	Stationery, typing and printing charges 10,000/=
Report preparation	Mrs, Degeleki, Kirenga	After three Months. March, June, September and December	Stationery, typing and printing. 10,000/=
Finding the group office	Mrs Degeleki, Lubuve, Gawile and Mwalimu.	1 Month February	Nil
Preparation of project proposal	Mrs Lauwo Hilda, Degeleki, Tatu,	3 Months March to May.	Stationery, typing and printing charges 10,000/=
Prepare and care of	Mrs Degeleki,	7 Months-May to	Bus fare for the project

the seedling nursery	Vaginga, Mchome, Tatu, Lyimo, Singano and two labourers,	December.	adviser400/=x8Months=3200/=Seedlings for the nursery suppliers (seed, soil, polithene bags pots etc)= 500,000/=
Preparation of group strategic planning	Lauwo Hilda, Rahel Lukumay, Hendrica Marawiti, Jenifer Senzighe	July- December	Stationery, typing and printing. 10,000/=
Report preparation	Mrs, Degeleki, Kirenga	After three Months. March, June, September and December	Stationery, typing and printing. 10,000/=
Preparation of questionnaire	Hilda lauwo	May 2004	1 ream of plain paper 5000/=

SURVEY ON PROSPECTS FOR COMMUNITY PARTICIPATION ON SOLID WASTE SYSTEM.

Preparation of project report I and II	Hilda Lauwo	February 2004 and June 2004	Printing 2500/=x2=5,000/=
Consultation of supervisor	Hilda Lauwo	Once per Month	Bus fare from Korogwe to Dar 4000/=x2x 6 Months=48,000/=
Select and training research assistant and translation of questionnaire into Swahili language.	Hilda Lauwo and 4 research assistant	June 2004	Lunch for two days 3,000/=x2 daysx4 research assistant=24,000/=
Pre testing of questionnaire	Hilda Lauwo and research assistant	June 2004	Lunch for two days 3000/=x 2x4research assistant=24,000/=
Data collection	Hilda Lauwo and 4 research assistant	June and the first week of July.	Lunch to 4 research assistant @3000/=x 10 days= 120, 000/= 10 pencils and rubber @100/= =1000/=
Data analysis	Hilda Lauwo	July 2004	Nil
Preparation of final report.	Preparation of final report	October 2004	Photocopy and binding150 pgs x30/= x4=18,000 and binding 2500/=x4=10,000/=
TOTAL BUDGET			278,000/=

APPENDIX 3

Table : 1 Diseases epidemics and endemic for the year 2000-2003.

YEAR	2000		2001		2003			
DISEASES	CASES	DEATH	CASES	DEATH	CASES	DEATH	TOTAL CASES	TOTAL DEATH
MALARIA	54,506	69	45,074	151	32,695	131	132,275	351
CHOLERA	35	1	15	0	452	12	502	13
DIARHOEA	3,430	2	3,886	5	4,819	8	12,135	14
DYSENTRY	1,372	0	1,228	0	1,254	0	3,854	0
TYPHOID	2,192	8	1,889	5	2,473	2	6,554	15
AIDS/HIV	281	17	284	15	233	16	798	48
TOTAL	61,535	80	52,092	161	41,693	153	155,320	394

Source: Korogwe Council health report of 2002

Table 2: Solid waste disposal system in Korogwe township in percentage Kgs

PERCENTAGE (WAYS)	OLD KOROGWE	MUNUNDU (NEW KOROGWE)	MTONGA AND KILOLE	ALL KOROGWE
Burn on plot	17.10	40.00	61.80	42.90
Bury outside plot	45.70	24.00	18.20	27.10
Garbage collector Vehicle	14.30	36.00	9.20	20.00
Crude dumping (on open area and river)	22.90	-	10.90	10.00
Total	100.00	100.00	100.00	100.00

Source: Field survey December 1986

Table 3: Successful composting technology.

Name of the country	Type of waste collection	Agency involved	Construct tons of waste production per day
New jersey	Land filling and incinerator	State department	250-500 tons per day
Rotterdam	Land filling and incinerator	State and Department of environmental	300 tons per day
Netherlands	Clouded mental container (mushroom tunnel)	State and private organizations community based organization	490 tons per day

Source: New Zealand Research center, 1998

HOUSEHOLD STRUCTURED QUESTIONNAIRE

SURVEY QUESTIONNAIRE.

The research questionnaire is intended to get information from the community, key informants, and government administrators in Korogwe Town Council. The information obtained will be of the best use for the improvement of solid waste management system in Korogwe Town Council. The New Hampshire University set the criteria for their student to undertake research on the problems facing a community at the grass root levels so as to orient their student with experience on the grassroots problems. The information provided in this Questionnaire will treated as confidential, please be free to answer the questions provided.

Respondent No.....

DEMOGRAPHIC INFORMATION

Name of respondent.....

Age.....

Marital status.....

Occupation.....

Educational level.....

Ward.....

Village/street.....

Sub Village.....

INSTRUCTION.

Circle the correct answer in each question.

Level of awareness and concern

1. The solid waste is common found in the following area in the Town Council
 - a. Residential
 - b. Market
 - c. Commercial
 - d. Hotel and Restaurants
2. Among the following services which is following is poorly implemented in the Town Council.
 - a. Solid waste
 - b. Health
 - c. Water
3. Are you aware on solid waste management system in your Council?
 - a. Yes
 - b. No
 - c. Not sure
4. How community participate in solid waste management in your area
 - a. Very Serious
 - b. Serious

- c. Neutral
- d. Not serious
- e. Not very serious

5. Rank main factors that cause solid waste to be poor in the Town Council starting with the most serious problem

Scale 1 = the most serious problem 2. = Serious 3. =Sometimes serious 4. =Least serious

PROBLEM	NUMBER
Financial resources	
Insufficient sanitary laborers	
Poor community participation	
Insufficient qualified staff	

6. How many times did you receive health education?

- a. Every week
- b. Every Month
- c. After three Months
- d. After six Moths

7. What type of diseases which affects the Township residence in your area? Put numbers according to priority, starting from the most affected diseases

Scale: 1. Most serious diseases 2. Serious diseases 3. Sometimes-serious 4. Not serious.

Diseases	Number
Malaria	
Diarrhea	
Respiratory truck infections	
HIV/AIDS	

8. Do you think decentralization of solid waste management system could help to improve the solid waste management system of the Town Council?

- a. Definitely agree.
- b. Probably agree
- c. Not sure
- d. Probably don't agree
- f. Definitely don't agree

Existing waste management project

9. Are there any project funded by donors in your area?

- a. Yes
- b. No
- c. Not sure

10. Is there any CBOs show concern on solid waste management

- a. Yes
- b. No
- c. Not sure

Storage and collection.

11. What are the places people mostly store solid waste in the village/ sub village.

- a. Household pit
- b. tank or bucket
- c. Collective dumping sites
- d. Anywhere in the area

12. How many times solid waste collected per week?

- a. Once per week
- b. Twice per week
- c. After a week
- d. After two weeks
- f. Never collected

Legislation and enforcement

13. Do you know any enforced laws of solid waste management?

- a. Yes
- b. No
- c. Not sure

14. Is the by- laws matched with present situation?

- a. Yes
- b. No
- c. Not sure

15. Do you participate in setting by -laws on waste s in your area?

- a. Yes
- b. No
- c. Not sure

16. If yes, does these by- laws control deviant behaviors in solid waste management?

- a. Frequency
- b. Sometimes
- c. Almost never

d. never

Attitude to increase expenditure on solid waste management

17. Do you contribute anything for solid waste collection service

a. Yes

b. No

c. Not decided

18. If yes in No. 17 are you ready to pay for the solid waste service?

a. Yes

b. No

c. Not sure

19. If yes how much are you ready to pay for this service in T. shs.

a. 200/=

b. 300/=

c. 400/=

d. 500/=

e. 1000/=

Organization arrangement

20. What are the incentives that can motivate community participating in the solid waste management system in Korogwe Town Council?

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21. Give your opinion on how to improve Public opinion on how to improve solid waste

management system
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QUESTIONNAIRE FOR KEY PERSONNEL

22. How much did you receive from Government for the solid waste management activities for the past one year in 20003/20004 in T. shs.....

Waste Quantities.

23. What quantity of solid waste produced per day in kgs.....

24. What amount of solid waste uncollected per day in kgs.....

25. What strategies used to collect the remaining?
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QUESTIONNAIRE FOR CBOs

26. Do you have the group members who receive training on managerial skills or other training on capacity building?

- a. Yes
- b. No
- c. Not sure

27. If no is there are need to improve the capacity of your organization?

Explain.....
.....

27. Have you contacted any funding organization for support?

- a. Yes