

APPENDICES

Appendix: A

Aron T. Mugabiro
P.O.Box 14108
Dar es Salaam.
15/Sept/2005.

The Community Youth Educators Organization
P.O.BOX 90417
Dar es Salaam.

Dear Sir,

**RE: REQUEST TO PROVIDE A FREE TECHNICAL CONSULTANCY AS
MANAGEMENT TRAINEE.**

I am currently a student in Master Programme undertaking the Community Economic Development program at the Open University of Tanzania and the Southern New Hampshire University.

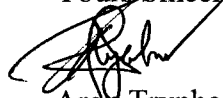
As partial fulfillment of the program, I am required to present a survey in project design and management for local Community Based Organization (CBO). In doing that, I have decide to choose your CBO as a choice for my project paper of which I will work with you for the period of eighteen months. I would like to seek your assistance and the knowledge of your organization to enable me accomplishes my project paper.

I am also available at any time to provide support (Physical and mental) for the whole time I am going to be with you.

I am anxiously waiting for your response and acceptance to assist me.

Thanks,

Yours Sincerely,



Aron Tryphon Mugabiro.

Appendix: B

**COMMUNITY YOUTH EDUCATORS ORGANIZATION
P.O. BOX 90417
DAR ES SALAAM- TANZANIA**

Mugabiro, Aron Tryphon,
P.O.Box 14108,
Dar es Salaam.

Dear Sir,

RE; ATTACHMENT AS MANAGEMENT TRAINEE CYEO.

Your letter dated 15/Sept, 2005. On the above captioned subject is relevant, and hereby advice that CYEO has no objection to your attachment to this CBO in your pursuit to your Master Programme in Community Economic Development with the Open University of Tanzania and The Southern New Hampshire University.

As our CBO is very young, we will appreciate to get management training from you for more exposure and learning for better management of our CBO.

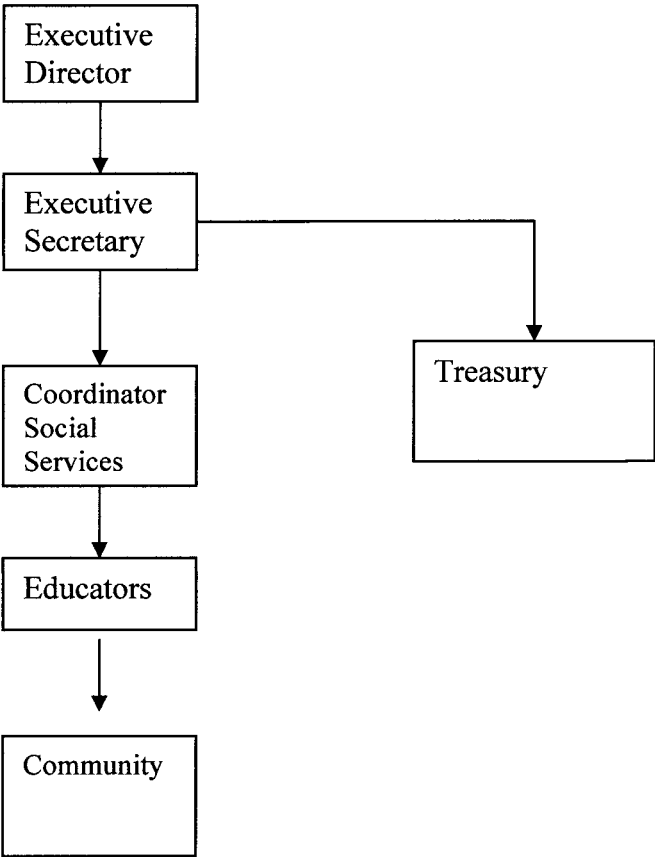
Yours Sincerely



Charles Jabu.
Executive Director CYEO.

Organization chart

Community Youth Educators Organization Chart.



Appendix: D

Staff job descriptions

The Executive Director

Job description:

- 1) To chair general meetings and meeting of the executive Committee.
- 2) To coordinate all activities of the organization
- 3) To sign all contracts or instruments for and on behalf of the organization.
- 4) To ensure that all organizational activities are carried out in accordance within its objective and
- 5) To ensure that members of the Executive Committee and all other officers of the organization perform their functions in accordance with the objective of the organization.

Executive Secretary;

Job description

- 1) To perform and coordinate daily activities of the organization.
- 2) To keep minutes of all proceedings of the organization meetings, and enter the same in the book of record.
- 3) To ensure that all approved payments are made within the prescribed regulations.
- 4) To organize all meetings, conferences, symposia training programmes and other related activities of the organization.

- 5) Subject to the approval by the general assembly, employ or engage and discharge staff members of the organization.
- 6) To keep register of all members
- 7) To collect, receive and acknowledge contributions and place them in appropriate bank accounts, on behalf of the organization.
- 8) To prepare budget, work plan and authorize, record and account for all disbursements made by or on behalf of the organization and
- 9) To undertake any other duties as assigned to him or her by the Executive Director.

Coordinator of Education Social Services and Training

Job description.

- 1) To prepare and coordinate of all education and training programmes.
- 2) To supervise all activities relating to counseling and taking care of people affected by HIV/AIDS in the community.
- 3) To undertake any other duties as assigned to him by the Executive Director.

Treasury

Job description:

- 1) Shall be responsible with all financial matters of the organization and shall assist the Executive Committee in all issues pertaining finance and
- 2) Shall be among signatories in the banking transaction for and on behalf of the Organization.

Appendix: E

Questionnaire

THE COMMUNITY YOUTH EDUCATORS ORGANIZATION

HIV/AIDS AWARENESS IMPACT ASSESSMENT QUESTIONNAIRE – MBURAHATI WARD

Age.....

Sex:.....

Camp.....

1. What CBO do you know in your locality that teach about HIV/ AIDS and do you know their location?

2. What was the last message do you remember hearing from them?

3. From what other sources of information have you heard about on HIV/AIDS? (Tick from the list below)

- a) Radio
 - b) TV
 - c) Newspapers
 - d) Community Youth Educators Organization
 - e) Ishi campaign
 - f) AMREF
 - g) OTHERS

4. What type of information did you hear?

- a) Prevention information
- b) Behavioural change
- c) HIV/AIDS counselling and testing

5. How is HIV/AIDS transmitted?

- a) Virus
- b) Sexual intercourse
- c) Blood transfusion
- d) Mother to child from an HIV infected mother

5. Who do you think is exposed to HIV/AIDS infection?

- a) Commercial sex worker
- b) Couple
- c) Heterosexual
- d) Youth
- e) Non of the above

f) Poor people

6. For the group you have selected, please explain why you think so
.....

7. How can a person prevent himself/herself from HIV/AIDS infections?

- a) Be Faithful
- b) Consistence use of condom
- c) Stop doing sex
- d) None of the above

8. Why.....

9. Have your behaviour changed overtime? In what way and how?

10. From your opinion and education, what is the best way for youth to avoid HIV/AIDS?




FINAL PROJECT REPORT

By : Mugabiro, Aaron
Tryphon.
January 2007



IMPACT ASSESSMENT OF HIV/AIDS EDUCATION/AWARENESS

A case study of Community Youth
Educators Organization
Mburahati ward –Kinondoni
Municipal
Dar es Salaam



Outline of presentation

- Introduction
- Need assessment
- Research objective
- Literature review
- Methodology
- Findings and recommendations
- Implementation
- Monitoring and evaluation
- Sustainability
- Conclusion



Introduction

- **Organization;** Community Youth Educators Organization (CYEO)
- **Location :** Mburahati ward, Kinondoni Municipal –Dar es Salaam.
- **Goal:** To reduce HIV/AIDS spread among youth in Mburahati ward

Intro cont....

Major activities of the host CBO

- Conduct HIV/AIDS preventive education to youth groups in the ward through seminar
- Group discussion with youth camps
- Cultural/drama group

Need assessment

- Needs assessment through; interviews with CBO members, leaders, stakeholders & review of secondary data.
- 143 people died with HIV/AIDS cases as of Dec 2005 (Source; Municipal AIDS Coordinator Office)
- 124 people are living with HIV/AIDS (Mburahati voluntary counseling centre)

Need assessment cont...

- The assessment revealed the need to assess the impact of HIV/AIDS awareness/education to youth in the ward

Statement of problem

- Present knowledge on the spread of HIV/AIDS is very high as reported by many researchers (Tumbo-Masabo, 1996, Global AIDS epidemic, 2004 and Weiss, 1993).
- But the gaps remain in understanding of HIV/AIDS prevention, especially with respect to male, female and adolescent girls
- Need for assessing impact of HIV education arose.

Objective of the survey

- **Overall objective** is to assess the impact of CYEO HIV/AIDS awareness/education to youth in Mburahati ward.

Specific objective

- Assess and analyze level of HIV/AIDS knowledge among youth from CYEO
- Assess contribution of stakeholders in HIV/AIDS education
- To assess the effective methodology for behaviour change

Literature review

- Over 70 percent of those infected are aged between 20 – 49 years, and the infection rate is higher among the younger in this group
- Peer education has a positive implication on improving knowledge on HIV/AIDS

Relevant researches

- There are many e.g.- assessment of NGO and peer educators by Wanjama et al in 1998
- Assessment of sexual attitude and behaviour by Stella et al 2003
- Concluded to have a measurable positive impact in the key area of improving knowledge, attitudes and practices related to risky sexual behaviour

Research questions

- What CBO in your locality educate about HIV/AIDS?
- Where is it located?
- What was the last message do you remember hearing from them?
- What other sources of information have you heard messages on HIV/AIDS?

Research methodology

- **Research design** – cross sectional design
were data were collected at a single point in time
- **Sampling techniques** - stratified random sampling
- **Instrument**- Interview and questionnaires
- **Sample size** – 90 (youth) respondents from 18 youth camps (strata)
- Response rate was 98%

Methodology.....

- Descriptive statistical method in data presentation and mainly use of percentage
- **Data analysis** - SPSS computer programme were used to analyze the information

Research findings

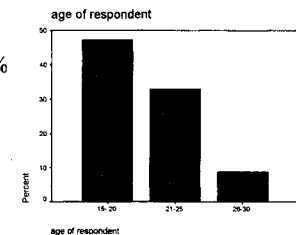
Bio- data

- A total of 90 youth were surveyed
- 46.7% were male and 51% female
- Overall less than half of respondent are adolescent year(15-20 years)
- Mean age was 19.4 for male and 19.3 for female

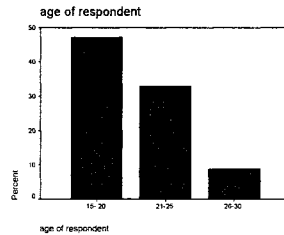
Findings

Bio- data

- A total of 90 youth were surveyed
- 46.7% were male and 51% female
- Overall less than half of respondent are adolescent year(15-20 years)
- Mean age was 19.4 for male and 19.3 for female



Finding cont....



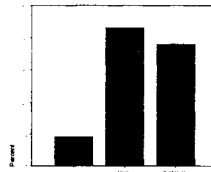
Research findings

Exposure to CYEO

- The findings shows the recall of the CYEO activities is relatively moderate 47.8% were able to recall
- 42% don't know CYEO but have received information from other sources
PASADA,AMREF,TOCHA,TV,Newspaper

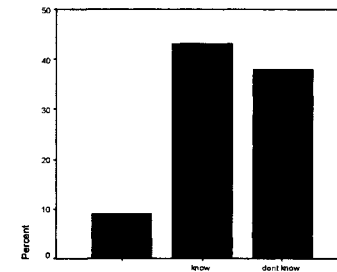
Exposure to CYEO

- The findings shows the recall of the CYEO activities is relatively moderate 47.8% were able to recall
- 42% don't know CYEO but have received information from other sources
PASADA,AMREF,TOCH
A,TV,Newspaper,



Exposure to CYEO

- Figure 1.



Finding cont.....

Exposure to teaching methods

- 38.9% recall the discussion method
- 27.8% cultural
- 15.6%seminar
- 2.2% drama

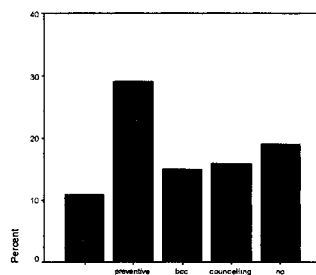
Findings cont.....

Education from other source

- 38% got preventive education
- 25% from BCC activities
- 27% from counseling centre

Education sources

- Figure 2.



Findings

- 45% knows that youth are in dangers of getting HIV
- 30% knows that prostitute can be infected.
- 15% poor people are susceptible to disease
- 10% marriage couples are in danger.
- All respondents 87% knows and have heard about HIV/AIDS

Findings

- 47.8% of respondents knows CYEO while 42.2% they don't know.
- Discussion method was recalled and leading by 38.9% followed by cultural shows 27.8, seminar 15.6% and drama was 2.2%.
- Education from other source were 29% from prevention stakeholders, 15% from BCC, 16% from counseling centers.

Recommendations

- The CYEO should collaborate with other organization for reaching more youth in the ward.
- More effort is needed to reach female youth who are more susceptible to infection.
- A proper incentive system is needs to be instituted to increase the number of sessions.
- The peer educators should be trained well to be more competent for effective behaviour change communication.

Recommendation cont....

- More support from the government to CBO is needed in term of materials
- Implementation of other program on income generation activities
- Consistency use of training manual

Implication

- Effective intervention for adolescent and sexual behaviour should include multiple channels of communication

Conclusion

- The community Youth Educator Organization is fairly conducting well its intervention despite the fact that effort is needed to increase HIV/AIDS education to the youth camps in the ward.
- The survey concluded to have measurable positive impact in the key area of improving knowledge, attitudes and practice related to risky sexual behavior

Implementation of recommendations

- Training of peer educators on how to use training manual Sept 2006
- Initiate another income generating activity by January 2007
- Instituting proper incentive scheme for increasing more training sessions - March 2007
- By June 2007, 70% of youth in Mburahati ward will be reached by CYEO activities.

Monitoring

- Monitoring will be done on monthly basis to keep the track of the program i.e. filling forms, activities report on training sessions, gender of youth reached, inventory of material distributed,
- Allowance given to trainers in relation to number of session conducted

Evaluation

- Evaluation will be on going through meeting with all stake holders on monthly basis
- Annual evaluation- June 2007
 - Review project objectives
 - Evaluating effectiveness and efficient of the project
 - Review project resource

Evaluation cont...

Two strategies will be used

Summative evaluation

- Will be conducted to evaluate the impact of training on life/working performance of the community as community without HIV/AIDS is active and productive while affected community are likely to be poor.

Formative evaluation

- Will evaluate the performance of the training manual in relation to the community understanding and peer educators' usability for improvement, sustainability and the productivity obtained.

Performance indicators


- Number of youth going for HIV counseling and testing
- Number of youth who are willing to disclose their HIV status
- % of potential partners & collaborators involvement in the program implementation

Performance indicators cont...

- Number of youth who will attend the sessions
- Number of behavior change communication activities conducted, reading material distributed
- Quantity and quality of sensitization sessions conducted to youth groups

Sustainability

- Working in collaboration with other organizations i.e. Municipal AIDS coordination office, TACAIDS, counseling centre, etc
- Consistency use of training manual by peer educators
- On going hiring of cultural group - CBO income
- Participatory planning of interventions and by using local resources available



The end

Thank you.