

Appendix 1

QUESTIONNAIRE FOR MEMBERS OF UWAZI WOMEN HANDICRAFT PRODUCERS

Please answer the following questions (Note: do not write your name).

1. State the type of your business.
2. State a place where you display and sell your products.
3. To what extent does this business contribute to meet your livelihood?
 High Medium Low
4. How do you rate the following problems among the UWAZI members?

(Please tick in the box of the selected answer)

	High	Medium	Low
i. Lack of skills on quality production	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ii. Lack of skills on book-keeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iii. Lack of marketing skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iv. Lack of products selling/display place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
v. Lack of skills on product pricing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
vi. Low business capital	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. State any other problems that have not been mentioned herein.
6. In your opinion which is the core problem among the above stated?
7. In your opinion what should be done to solve the core problem?
8. State the type of training which you have undergone in relation to your business.
9. How did you benefit from your training?
10. Do you think you need more training? Yes No

If "Yes" what type of training would you like to get?

Appendix No. 2

Guiding questions for Interview for Government and other Institutions for Women Development

1. What is the role of your Ministry/Institution towards women economic development?
2. To what extent does handicraft sector contributes in the poverty alleviation strategy for women?
3. What is the government perception on the importance of women handicraft?
4. What are the main problems that the women handicraft producers face in relation to this business?
5. How has the Government responded to them?
6. How do you relate the handicraft products business with tourism?

Appendix 3

Kiloko M. A
P. O. Box 3032,
Zanzibar.

22 September 2005

Tel: 0747 482093

Email:

The Chairman,
The Association of Small Scale Producers of Zanzibar,
P. O. Box 81,
Zanzibar.

Dear Sir/Madam,

Re: Application for Attachment to work with your Organisation:

Kindly refer to the above mentioned subject.

Currently, I am a participant in the Community Economic Development program executed jointly by Southern New Hampshire University (USA) and the Open University of Tanzania for the 2005/2007 in-take.

As part of the course program I am supposed to work with NGO/CBO and provide the knowledge and experience shared in the course for the purpose of building my capacity and that of NGO for fostering development of our community. Henceforth, I am interested to get attached to your organization for the stated purpose.

I therefore, request your organization to consider my application and allow me to work with you during the whole period of this program.

I hope my request will be positively considered.

Sincerely yours,

Mwanajuma A. Kiloko

cc. Sheha, Kiponda constituency.



UIWAZI

THE ASSOCIATION OF SMALL SCALE PRODUCERS OF ZANZIBAR
UMOJA WA WAZALISHAJI WADOGO WADOGO WA ZANZIBAR

P.O. BOX 81, ZANZIBAR, TANZANIA. EAST AFRICA TEL:024-2234029 EMAIL: uwazi10@hotmail.com

Appendix 4

10th October 2005

Ms. Mwanajuma Kiloko
P. O. Box 3032,
Zanzibar.

Dear Madam,

Re: Application for Attachment to work with our Organisation:

Kindly refer to your letter dated 22 September, 2005 regarding the above subject.

Your application has been positively considered and accepted. Before you start the assignment we would advise you to meet with chairman/executive committee to discuss the areas that we will work upon.

Yours truly,

.....
Moh'd O. Ramadhan
Chairman.

Appendix 5

Response analysis for the study on the UWAZI Women Handicraft Produce

Statistics

		Lack of quality products skills	Lack of book-keeping skills	Lack of marketing skills	Lack of selling outlet
N	Valid	20	20	20	20
	Missing	0	0	0	0

Statistics

		Lack of product pricing skills	Low business capital	Core problem
N	Valid	20	20	20
	Missing	0	0	0

Frequency Table

Lack of quality products skills

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	high	15	75.0	75.0	75.0
	medium	5	25.0	25.0	100.0
	Total	20	100.0	100.0	

Lack of book-keeping skills

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	high	7	35.0	35.0	35.0
	medium	13	65.0	65.0	100.0
	Total	20	100.0	100.0	

Lack of marketing skills

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	5.0	5.0	5.0
high	9	45.0	45.0	50.0
medium	10	50.0	50.0	100.0
Total	20	100.0	100.0	

Lack of selling outlet

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid high	19	95.0	95.0	95.0
medium	1	5.0	5.0	100.0
Total	20	100.0	100.0	

Lack of product pricing skills

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid high	4	20.0	20.0	20.0
medium	15	75.0	75.0	95.0
low	1	5.0	5.0	100.0
Total	20	100.0	100.0	

Low business capital

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid high	14	70.0	70.0	70.0
medium	6	30.0	30.0	100.0
Total	20	100.0	100.0	

Core problem

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid Selling/market place	12	60.0	60.0	60.0
Low business capital	8	40.0	40.0	100.0
Total	20	100.0	100.0	

Appendix 6

PROJECT BUDGET - ESTABLISHMENT OF SALES OUTLET FOR UWAZI WOMEN HANDICRAFT PRODUCTS

(In Tshs.)

Administration Budget					Funded by		
Budget line items	Units	Qty.	unit cost	Amount	SIDA	UWAZI	Gatsby
Transport	Months	12	55,000	660,000	300,000	360,000	
Stationery	Months	12	40,000	480,000	300,000	180,000	
Communication	Months	12	40,000	480,000	300,000	180,000	
Inception workshop:							
Stationery and logistics	Set	1	40,000	40,000		40,000	
Transport	Days	1	15,000	15,000		15,000	
Refreshments	Days	1	40,000	40,000		40,000	
Total Administration Budget				1,715,000			
Budget for Women Handicraft Exhibition							
1. Venue preparation:							
Venue rental	Days	5	160,000	800,000			800,000
Rental of tables - 50 pcs.	Days	4	125,000	500,000			500,000
Rental of chairs - 100 pcs.	Days	4	25,000	100,000			100,000
Rental of tents	nos.	2	120,000	240,000			240,000
Subtotal				1,640,000			
2. Logistics:							
Meal allowance for exhibition supervisors (8 p	Days	5	80,000	400,000			400,000
Stipend/allowance for 2 watchmen	Days	5	40,000	200,000			200,000
Stationery manila sheets,pens	Set	1	100,000	100,000			100,000
Communication (phone cards)	Nos.	12	5,000	60,000			60,000
Transportation of tables	Days	2	100,000	200,000			200,000
Transportation of chairs	Days	2	25,000	50,000			50,000
Subtotal				1,010,000			
3. Publicity							
Production of banners and slogan	Pcs.	5	60,000	300,000			300,000
Newspaper	Pages	0.5	300,000	150,000			150,000
TV/Radio program	Slots	8	50,000	400,000			400,000
Street display of banners and slogans	Days	5	30,000	150,000			150,000
Subtotal				1,000,000			
Total Exhibition budget				3,650,000			

Budget line items	Units	Qty.	unit cost	Amount	SIDA	UWAZI	Gatsby
Budget for Training Workshop							
Local facilitator		1	100,000	100,000	100,000		
Training workshop:							
Resource person (from Sweden)*							
Venue	Days	10	20,000	200,000	200,000		
Workshop materials							
Piece of cloth	Meters	20	2,000	40,000	40,000		
Coconut fibre	Bundle	1	10,000	10,000	10,000		
Mats straw	Bunches	4	1,000	4,000	4,000		
Baskets	Nos.	4	5,000	20,000	20,000		
Food Covers	Nos.	3	4,000	12,000	12,000		
Miscellaneous accessories				40,000	40,000		
Stationery							
Flip charts	Nos.	2	15,000	30,000	30,000		
Writing pads	Nos.	25	1,500	37,500	37,500		
Pens, pencils	Nos.	25	1,000	25,000	25,000		
Transport for w/shop	Days	15	25,000	375,000	375,000		
Transport for participants	Days	5	60,000	300,000	300,000		
Refreshments:	Days	5	60,000	300,000	300,000		
Subtotal				1,493,500			
Contingencies				149,350	149,350		
Total Training budget				1,642,850			
Total Project budget				7,007,850	2,542,850	815,000	3,650,000

Note: *Covered directly by SIDA

Appendix 7

ORGANIZATION CHART FOR UWAZI

